Q1

2013 QUARTERLY REPORT

FIRST QUARTER

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INTRODUCTION

This report provides an overview of progress made towards Council's Goals and Priorities, a review of selected performance indicators, and financial summary for quarter one 2013.

ECONOMIC DEVELOPMENT

Build and diversify St. Albert's economy in partnership with the community and stakeholders.

Economic Development

Implement the 20-Point Economic Development Action Plan

Economic Development Advisory Board (formerly St. Albert Economic Development Advisory Committee (SAEDAC))

In December 2012, Council directed Administration to assess and make recommendations to Council regarding the future structure of, and mandate for, SAEDAC or its replacement. Following Council's direction, Administration formed a task force to assess the economic development advisory committee model, to undertake research for models of committees in similar municipalities and to provide recommendations to Council.

In March 2013, Council approved the recommendation to form the new Economic Development Advisory Board and the Terms of Reference for the new committee, which will include four members of the former SAEDAC. The new committee will advise the Economic Development Services Division on how to best achieve its economic goals.

Annual Economic Development Breakfast

The annual Economic Development Business Breakfast took place in February with 240 people in attendance. The Breakfast served to elevate St. Albert's profile in the development community and highlight opportunities for existing businesses. It resulted in several media stories and the Business Breakfast video being viewed 124 times.

Enhance Economic Development Opportunities Along St. Albert Trail

The Mayor's Task Force - St. Albert Trail Improvement Plan Committee and sub-committees continued to meet on a monthly basis. The Committee's primary focus has been to review and consider draft recommendations, which will form the basis of the June 2013 final report to City Council.

Further Revitalize the City's Downtown

Economic Development and the Office of Community Sustainability moved to a renovated office space in the downtown district. The space has been named the St. Albert Business Centre.

Administration is fostering relationships with development industry investors who are increasing their interest in developing the downtown district.

Create A More Attractive Investment Environment

To encourage new economic development opportunities for St. Albert, a proposal for industrial development incentives to attract non-residential investment was presented to Council in January. The Council was presented with three potential options to consider and the proposal was referred to the Standing Committee on Finance, SAEDAC and other stakeholders for input. The potential incentives would support industrial land developers, new business investment, existing business expansion, target-sector companies and support construction of specific building structures. The final report with recommendations will be presented to Council in June.

Promote the City and Attract Businesses, Investment, Residents and Visitors

Administration held a number of introduction sessions with realtors, potential investors and developers to showcase the new approach that St. Albert is taking to attract investment.

The residential attraction plan is in progress with the first deliverable being a sales tool that highlights St. Albert's unique selling proposition and is intended for use by realtors and homebuilders.

The development of the SMART City Master plan is also in direct support of promoting the city and attracting businesses, investments, residents and visitors.

Initiate Smart-City Centre of Excellence Master Plan

The purpose of the Smart-City Centre of Excellence Master Plan is to provide a city-wide approach to the adoption of innovative technologies to improve the service delivery to residents, attract business investors to the city, realize labour efficiencies and to provide real-time data on the operation and condition of City infrastructure and services.

Council directed development of a Smart City Centre of Excellence Master Plan by 2015 based on the Terms of Reference presented to Council on February 19, 2013.

Corporate and City Branding

The Brand Leadership Team met in February and March 2013 and concluded that their work was completed in addressing the 16 recommendations of the Brand Direction and Marketing Plan that was approved by Council on February 1, 2010. The Chair of the Brand Leadership Team will make a verbal presentation to Council in April. To ensure sustainability of the brand, internal workshops will be held over the summer months for employees and a brand policy will be presented to Council for consideration in September.

Tourism

Strengthen St. Albert's Economy and Regional Leadership by Considering a Bid for the 2019 Canada Winter Games

The 2013 Garden Tourism Awards honoured the City of St. Albert with the "Initiative of the Year" for the City's brand. This award will strengthen St. Albert's bid position for the 2019 Canada Winter Games.

Details of the bid process and requirement have not yet been released by provincial government. More details on the process are anticipated in quarter two.

Land Use and Infrastructure

Improve Commuting and Transportation Connectivity within the Capital Region

Campbell Road Transit Station/Park and Ride

Updates to the cost and schedule for the Campbell Road Transit Station/Park and Ride will be presented to Council in April for their approval. Administration will commence geotechnical work and preliminary design pending Council approval.

Veness Road

The landscaping portion of phase one will be completed in the summer. The design for phase two is completed; however, it cannot be tendered due to current resource constraints. Completion of phase two has been tentatively scheduled for 2014.

Ray Gibbon Drive Phase 3

Completion of Ray Gibbon Drive phase three is ongoing and scheduled to be completed by September 2013.

COMMUNITY DEVELOPMENT

Strengthen St. Albert's social fabric and help enhance the safety and health of St. Albert's residents.

Build Our Community

Develop Strategy to Proceed with Development of a Community Support Centre

The Facility Business Case was completed. On May 26, Administration will present the Business Case and seek direction from Council for the planned funding strategy development.

Develop Social Master Plan to Respond to Address Impact of Changing Demographics and Social Needs

Phase four of the community conversations were hosted in February to provide residents the final opportunity to provide feedback for the draft Master Plan. The Social Master Plan will be presented to Council on April 29, 2013.

Launch a Capital Partnership Program to Support Strategic Civic and Community-Based Capital Projects

The Capital Partnership Program is a municipal grant program designed to cost-share the development of significant facilities that support community growth and enhancement. The Program's primary objectives are to support the development of significant community facilities that:

- Promote community growth opportunities and increase the community's attractiveness to residents and prospective investors.
- Leverage strategic partnerships and funding opportunities within the community, with other governments, and/or with the private sector.
- Enhance the community's reputation on a regional, provincial, and/or national scale.
- Demonstrate creativity, innovation, and long-term sustainability.
- Foster a legacy and result in long-term quality of life benefits for St. Albert residents.

In quarter one, Administration presented the results of stakeholder consultations and a draft of the required policy to form the Capital Partnership Program. Administration also presented a copy of the committee bylaw to form an advisory committee as part of the project review process. The program will be set up and launched conditional upon approval of the policy, bylaw and the budget.

Safety and Health

Promote Long-Term Safety in the Community

Administration updated the scope of the Policing Services Long-Term Departmental Plan. The new scope focuses on resource allocation for RCMP and Municipal Enforcement and on identifying the future continuous improvement projects that will focus on reviewing programs and services with established timelines. In quarter one, work commenced on drafting the plan that will be presented to Council in quarter three.

Support Attraction of Additional Physicians and Complementary Medical Services

Administration continues to engage in a dialogue with parties interested in building a medical centre facility in St. Albert and assisting where appropriate.

ENVIRONMENT

Preserve and promote the enjoyment and responsible development and protection of natural areas.

Environmental Stewardship

Create a Policy and Supporting Action Plan for the Sturgeon River Valley

Administration worked with the North Saskatchewan Watershed Alliance (NSWA) to create an inter-municipal sub-watershed group for the Sturgeon River. Activities included contacting municipal staff and Councillors and will culminate in the NSWA Annual General Meeting in June. This meeting will be hosted by the City of St. Albert and held at the Enjoy Centre.

Construction of two grit interceptors was completed – Mission Avenue at Perron Street Bridge and Riel Drive near St. Albert BMX. Erosion and sedimentation control designs were completed for Forest Lawn and Grandin Ravines with construction to be completed in fall 2013. The design was completed for a grit interceptor at the Children's Bridge that will be constructed in 2014.

Tender documents for remediation work to address salt contamination at the former Public Works yard at 7 Riel were drafted for review. Work continues with landowners to complete an access agreement for the work to be completed in fall 2014.

Develop Stewardship Plan for Grey Nuns White Spruce Park

The Grey Nuns White Spruce Park Advisory Committee is working on management options and developing recommendations that will be included in a draft Stewardship Plan.

Develop a Greenhouse Gas Emission Action Plan

Consultants from the Whistler Centre for Sustainability and Pembina Institute completed a draft Greenhouse Gas Local Action Plan and held workshops with internal City staff and the Environmental Advisory Committee.

Initiate Public Consultation for the Five-Year Update of the Environmental Master Plan

A community environmental survey was developed to collect community input on environmental priorities for the next five years and satisfaction with existing environmental programs and initiatives. The survey will require a minimum of 800 responses equally allocated to the four quadrants of the City and a 50/50 representation of male and female respondents to be considered statistically significant.

GOVERNANCE

Improve efficiency, plan strategically, enhance accountability and build effective partnerships and relationships to make the right choices for St. Albert for both the immediate and longer term.

Planning and Reporting

Develop Community Sustainability Plan

A wide range of Integrated Community Sustainability Plans from across Alberta and Canada were reviewed, including all City of St. Albert corporate strategic plans. This included the Municipal Development Plan, all Master Plans and Long -term Department Plans.

A meeting with internal stakeholders took place to discuss existing and potential corporate strategic frameworks with the addition of a community-wide vision and sustainability dimensions.

Enhance Evidence-Based Decision Making and Communicate Outcomes

The Corporate Reporting System project, initiated in quarter one, will begin to address the need for enhanced evidence-based decision-making across the organization. The scope of this project includes development of a corporate set of performance indicators and measures that will allow for better reporting to Council. This work will support the development of corporate-level scorecards and municipal analytics in the future.

Governance Capacity and Policy Direction

Ensure the Most Efficient and Effective Model of Governance is in Place

On March 18, 2013, Council received the Municipal Governance Review Committee's final report. The recommendations were accepted, which included revisions to St. Albert's governance policies and a revised committee structure, which will be piloted in quarter three. Council will consider the outcome of the pilot in September and will make recommendations to the new Council as necessary.

Review and Modernize Selected Bylaws

The Heritage Management Plan

The Heritage Management Plan— a comprehensive long-term strategy to protect and preserve historic St. Albert private and public properties for future generations was approved on February 25, 2013. In 2013, Administration will work with the Heritage Foundation to draft a heritage designation bylaw that will outline the process for private property owners to have their properties designated as a municipal heritage resource.

Off-Site Levy Bylaw for New Development

Administration presented recommendations for updating the Off-Site Levy Bylaw for new development. Council approved six out of seven recommendations and will review the final recommendation on April 2, 2013. Administration will complete an education process of a potential new system with developers, create and develop Council policies and procedures, update existing levy systems and write bylaw in quarter two.

Partnerships and Relationships

Lead Dialogue and Collaborate with Other Orders of Government Regarding Matters of High Priority for St. Albert and Advocate Where Necessary

The City has been actively engaged in advocating on matters of high priority with success on a number of fronts. A review of Council's key priorities in this area will be held in quarter two to clarify strategic direction for the remainder of the current Council's term.

Continue to Build Positive and Productive Working Arrangements with Community Groups and Other External Organizations

Administration continued to work on building positive and productive working arrangements through activities including:

- Finalizing the lease agreement with the St. Albert Nordic Club (STANSKI) that will be in place until January 27, 2018.
- Participating in a visioning exercise organized by Alberta Parks for the development of the proposed Lois E. Hole Provincial Education Centre.
- Working with Fastball St. Albert to find a suitable longer term space solution.
- Working with the St. Albert Chamber of Commerce on an enhanced Partner's in Park project that would beautify the former Rent-a-Wreck site on St. Albert Trail and Gate Avenue.
- Online access for availability of recreation facilities including field houses, arenas, gym courts, sport fields, Fowler Track and Riel Field.

Fiscal Responsibility

Enhance the City's Fiscal Responsibility by Reviewing the City's Utility Model

In 2011, Council directed Administration to conduct a Utility Fiscal Policy Study with the following objectives:

- Articulate an overarching philosophy for the financing of the City's Utility Systems.
- Define the Utility System's cash and reserve management criteria.
- Encourage debt financing within the Utility System.
- Prescribe a maximum debt-to-equity ratio to ensure that the Utility System remains financially sustainable.
- Require a repayment, dividend or return on investment from the Utility System to ensure that the City's financial support and lost-opportunity cost are recognized.

In 2012, a consultant was contracted and a committee was established to complete this study, including conducting background reviews, interviewing key internal stakeholders and conducting external review to identify best practices.

The final report presented to the Standing Committee on Finance included 14 recommendations. The Standing Committee on Finance approved a number of motions for Administration to follow up on in the next year.

The Utility Fiscal Policy has not been finalized; however, this review generated discussion on how the City approaches financing strategies for the Utility operations and Capital projects within stabilized rate environment.

Practice Fiscal Restraint and Report the Benefits and Cost of Continuous Improvement (CI)

Corporate Level CI Projects

Corporate Reporting System

The initial scope of this project was to implement a corporate reporting technology that would assist departments with reporting corporate statistics and information. To date, the following was completed:

- Project team was assembled and the project kick-off meetings took place.
- Reporting requirements for each department were identified and summarized.
- Background information and existing research was reviewed.
- The current state quarterly reporting process was drafted and major challenges were identified.
- External best practice research was completed.

Upon review of the initial information gathered and challenges encountered, the team proposed and obtained the approval to change the scope of this project. Specifically, the focus has shifted from selecting a technical solution to focusing on developing a corporate set of performance indicators and measures that will allow for better reporting to Council and the community.

Moving forward, the project team will focus on achieving the following:

- Gathering existing indicators and performance measures.
- Assessing existing measures based on pre-selected criteria.
- Finalizing performance indicators/measures and determining the most appropriate reporting format.
- Creating reporting mechanism and supporting processes.
- Selecting the performance indicators/measures reporting tool.

Grant Process Review

The purpose of this project is to strengthen the process, guidelines, policy principles, practices and sustainability in order to maximize grant funding opportunities for the City.

To date, existing practices were documented and the project team is in the research stage with the inventory updated and internal and external research underway. The project team identified best practice examples that will assist with this project.

Optimizing the City's Advertising Spending

The project was implemented to identify opportunities to create efficiencies and potential cost savings related to how the City purchases advertising. The project team will be completing this project in three phases:

- Research to analyze and understand the current expenditure.
- Identification of gaps and opportunities.
- Development of final recommendations and report that will be presented to the Senior Leadership Team.

As of the end of quarter one, the research phase was completed.

Public Engagement

The objective of this project is to develop coordinated approaches, techniques and processes for civic engagement and consultation to support and inform decision-making with insights and feedback. In addition, recommendations for appropriate policies, guidelines and/or tools for implementation will be developed and presented. To date the following activities were completed:

- Survey with internal stakeholders directly involved with public engagement.
- Identification of current successes and shortcomings in public engagement practices organization-wide based on the returned surveys.
- Review of best practices case studies from other municipalities, both locally and nationally.
- Development of a Public Engagement Spectrum.
- A draft Best Practices Report is currently being reviewed by committee members.

Website Rationalization

The objective of this project is to reconcile all Administration-managed websites to a single, open-source content management system (CMS) and launch a new website or websites by March 31, 2014. To date, the following activities were completed:

- A project team was assembled representing key internal stakeholders with marketing and technical expertise.
- Detailed project plan was developed outlining a vision for the project, key objectives, expected timelines, and requirements for contracted services.
- An ITT (previously RFP) process was completed to hire a web content strategy consultant who will be working with the City to complete an audit of our existing web services, conduct stakeholder consultations and develop a comprehensive web strategy to help facilitate the organization's business objectives and satisfy the needs of our diverse customer base.

Department Level CI Initiatives

Online Joint Recreation Program Guide

In the spring of 2012, the Servus Place, Fountain Park and Recreation program guides were merged into one community recreation guide to provide a 'one stop' destination for all community recreation programs. In December 2012, work began on moving this joint guide to a paperless version that was launched in February 2013. Efforts to deliver an online guide included the development of a recreation guide landing page as well as the enhancement of the Fountain Park pages on the City of St Albert website.

At the end of quarter one 2013, there was a 21 per cent increase in total registrations and a 49 per cent increase in online registrations compared to quarter one 2012. In quarter one, the online registration represents 41 per cent of all program registrations.

Corporate Training and Development Plan

The purpose of this initiative is to create a three-year Corporate Training and Development Plan. This plan will provide economies of scale in the provision of training and development activities and will provide all employees with the knowledge and skills to meet organizational objectives and priorities. A project team gathered stakeholder input and conducted external research into training and development best practices. The draft plan is scheduled to be presented to Senior Leadership Team on April 23.

Review of the Current Investment Process

The purpose of this review is to ensure the City has appropriate balance of funds in its investment portfolio, including long and short-term investments in order to maximize the rate of return on all investments. Preliminary review and cash flow projections were completed. An ITT to select the investment brokerage provider will be prepared in May. The investment policy is scheduled to be presented to the Standing Committee on Finance in June and the investment brokerage contract is expected to be awarded in August.

Review of Cultural Services Programming and Resources

The purpose of this initiative is to ensure that programs offered meet the need of the community and to avoid duplication in programming offered, and to better utilize resources. Activities will involve review and analysis of the current programming and resource availability and requirement to determine ability to plan future projects and events.

Currently, Administration is compiling an inventory of programs offered through Cultural Services. An analysis of programs offered in quarter one was conducted. Administration will be meeting with the Arts and Heritage Foundation as per the new Partnership Agreement in quarter two and will develop an overall list of programs for review.

A complete review and analysis of programs and services offered by Cultural Services is anticipated in 2014.

Enhanced Platoon Level Training

A three-year training plan for Fire Services identified several additional programs that can be delivered on-site thereby avoiding overtime. In quarter one, six different programs were offered, representing approximately 1,500 training hours where overtime was avoided. Three additional programs will be delivered in the same manner in quarter two and quarter three.

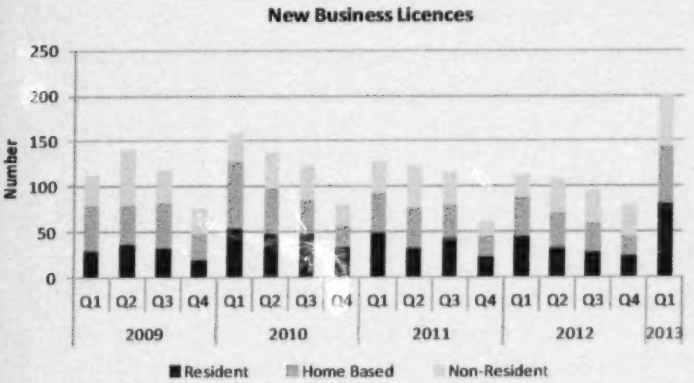
PERFORMANCE INDICATORS

The following section provides an overview of selected performance indicators organized by quarter for the last five years.

Economic Development

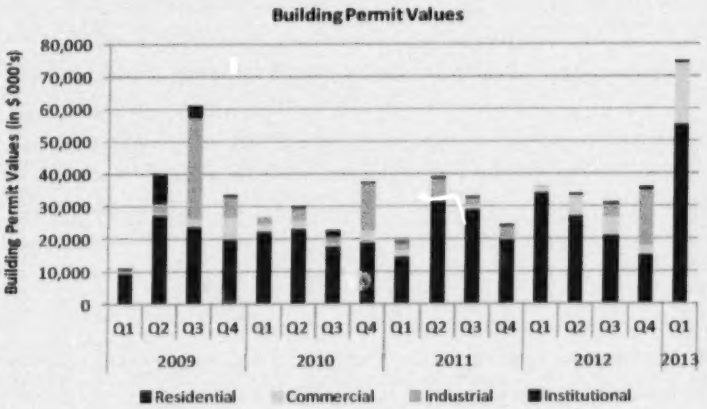
Business Licences

Quarter one 2013 shows very strong growth in all three categories; resident, non-resident and home-based business licences that has not been experienced in the past several years. There has been a balanced activity with 74 per cent of new resident business licences and 26 per cent non-resident.



New Development Construction Value

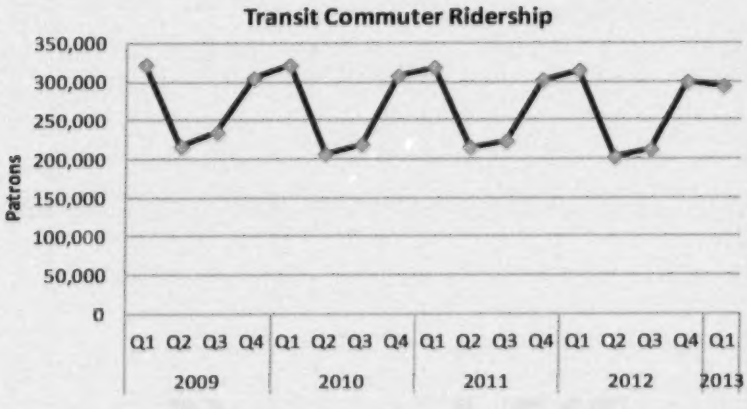
Quarter one shows a very pronounced and accelerated development activity in both commercial and industrial sector that is occurring at a pace that has not been seen in many years. The last five quarters have averaged 40 million for the new development construction value per quarter. The residential permit activity provided over 150 million in value and non-residential 60 million, which represents approximately 28 per cent of permit activity.



Community Development

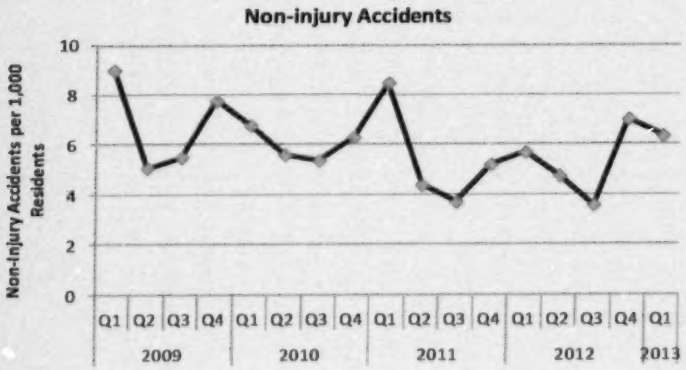
Transit Commuter Ridership

The large quarterly variances in commuter ridership is directly related to post secondary student ridership. Overall ridership has seen a decrease (8%) in the first quarter which can be attributed to several factors, the most significant being the availability of park and ride stalls.

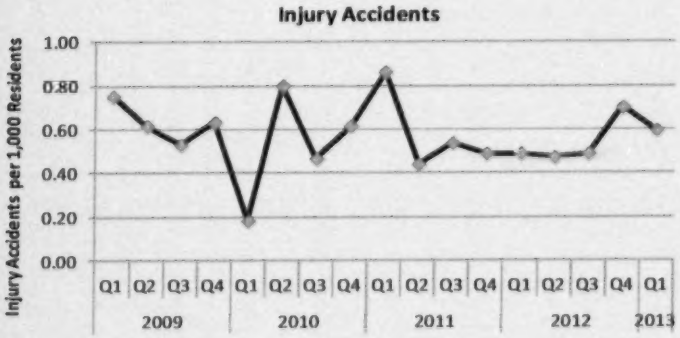


Non-Injury and Injury Accidents

There has been a 23 per cent increase in injury accidents and 13 per cent non-injury accidents in quarter one. The winter driving conditions may have been the key contributor to this increase. In quarter one, traffic section focused on intersection safety, distracted driving and seatbelts enforcement. Overall, there has been a downward trend in accidents over the last five years.

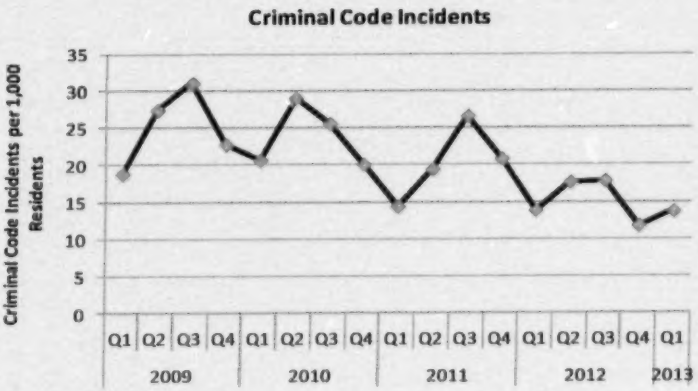


The Injury accidents trend is flat even though the volume of traffic has increased over the last five years.



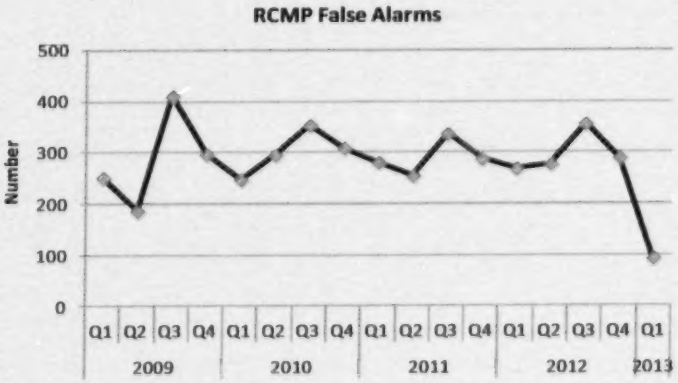
Criminal Code Incidents

Criminal code incidents continue to decrease compared to previous years. This decrease is partially due to the City's social development initiatives and increased police activity.



False Alarms

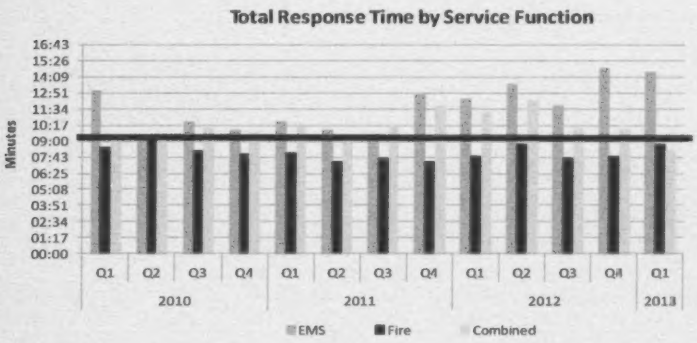
There has been a significant decrease, 66 per cent, in a number of false alarms in quarter one 2013 compared to quarter one of 2012. This decrease reflects the new bylaw that was passed by Council in 2012.



Emergency Services Response Time

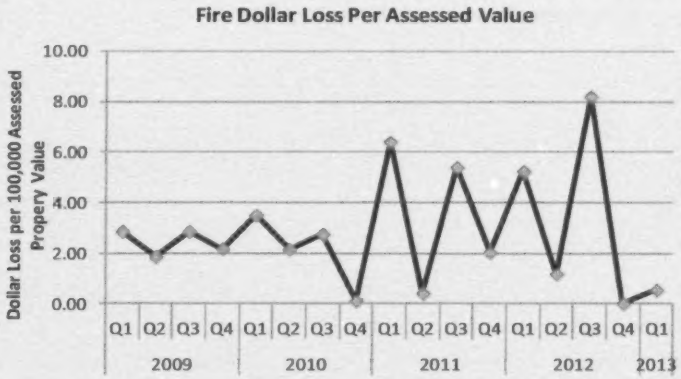
The target of responding within nine minutes to 90 per cent of fire calls was met in quarter one 2013.

The EMS response time has been higher than the City's Service Standard since 2009. The ambulances are dispatched by Alberta Health Services and are sent to any location outside St. Albert, which results in greater travel distances and increased response times.



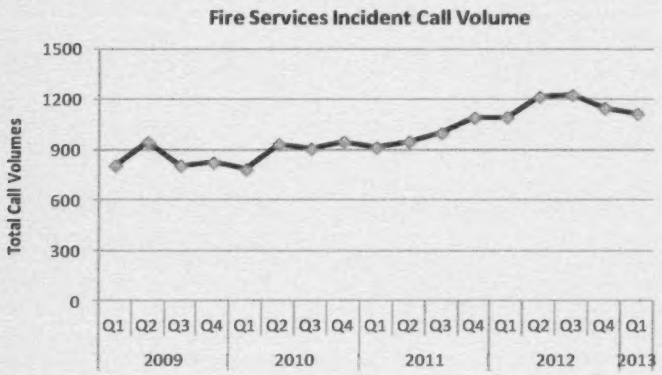
Fire Dollar Loss Per Assessed Value

The following graph shows the fire dollar loss per 100,000 assessed property value. The dollar loss has been fluctuating over the years with an increase in the last couple of years. Quarter one 2013 was the lowest fire loss the City has experienced in the last five years.



Fire Services Incident Call Volume

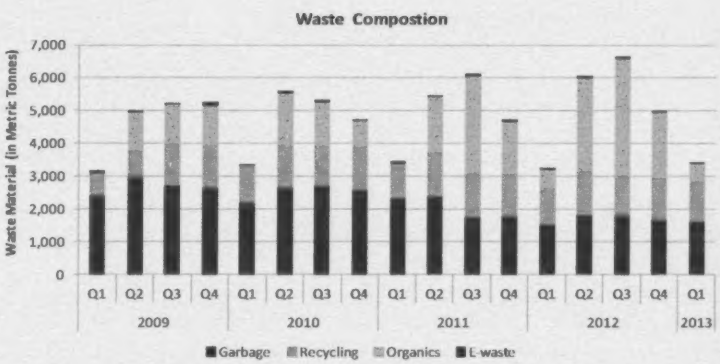
The call volume for Fire Services remained steady with an increased call volume in quarter one 2013 compared to previous years.



Environment

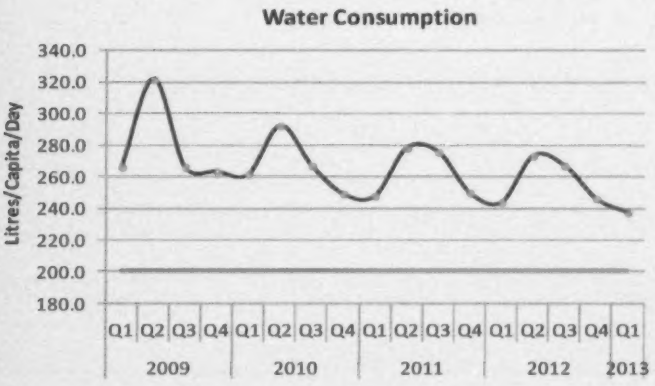
Solid Waste

This first quarter 2013 shows similar tonnage compared to quarter one 2012. The residents continue to make good use of the City's diversion program and are embracing the kitchen organics component of the composting program. Over 500 metric tonnes of organic material was collected in 2012 and quarter one 2013 during the winter months where yard organics are absent.



Water Consumption

Water consumption in St. Albert continues to decrease keeping the City on track to meet its target of reducing water consumption to 200 litres per person by 2020.



Governance

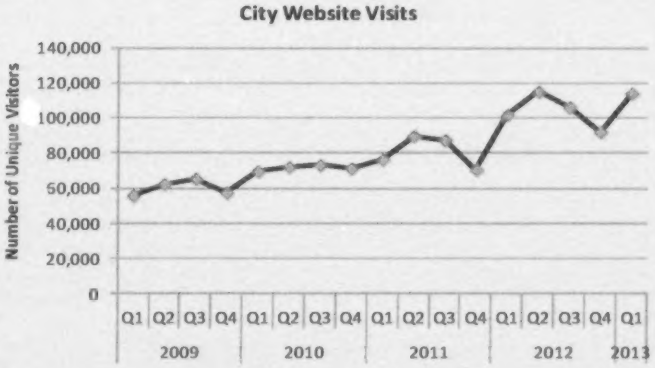
Improved Communication with Residents

Council Meeting Web Streaming

In quarter one 2013, there were 791 connections to the live web streaming of eight Council and three Standing Committee on Finance meetings. The average viewing lasted just over half an hour. In addition, there were 790 requests for the archived video of these meetings with average viewing lasting about 10 minutes.

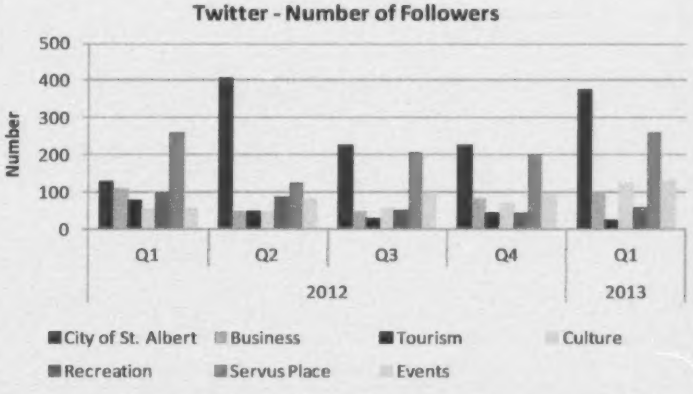
City Website

In quarter one, the number of unique visitors to City's website increased by approximately 11 per cent compared to quarter one 2012. Top links in quarter one were Transit, Fountain Park (swimming), online services, community information, Servus Place, government information and other links related to programs and services.



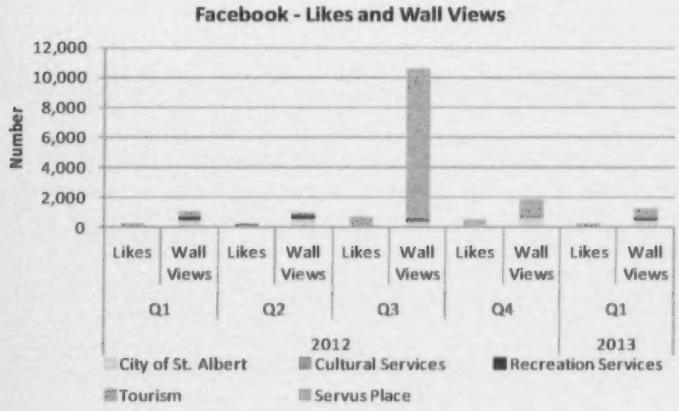
Twitter

In quarter one, a total of 1,083 tweets were sent out on all seven accounts combined. There were a total of 693 new followers for all accounts tor a total of 4,135 followers at quarter one end.



Facebook

In quarter one, there were 278 new "likes" and 1,258 "page views" on the five City Facebook accounts. Servus Place numbers in quarter three 2012 are due to a special promotion that took place.



Attracting and Retaining High Quality Employees

Employee Attrition

The City's attrition rate in quarter one is 9.3 per cent, which is the lowest attrition rate since 2010. Current economic environment and seasonal market activity may be the key contributors to this lower attrition rate.

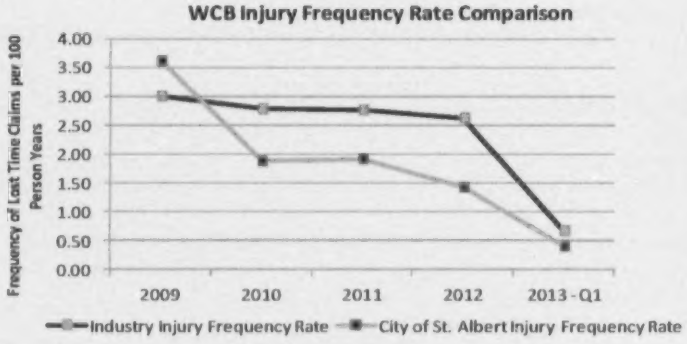
*Note: Calculation for employee attrition has been adjusted to more accurately show attrition by using data for rolling 12 months for all reasons divided by the number of employees in quarter one of each year.

Employee Safety

Starting in 2013, the City will use the Worker's Compensation Board (WCB) injury frequency and injury severity indicators that also benchmark the City to others in the industry. This is the best practice for safety indicators. Due to availability of data from WCB, these graphs will be presented with annual data for years prior to 2013 and starting in 2013, quarterly comparison data will be presented.

Injury Frequency Rate Comparison

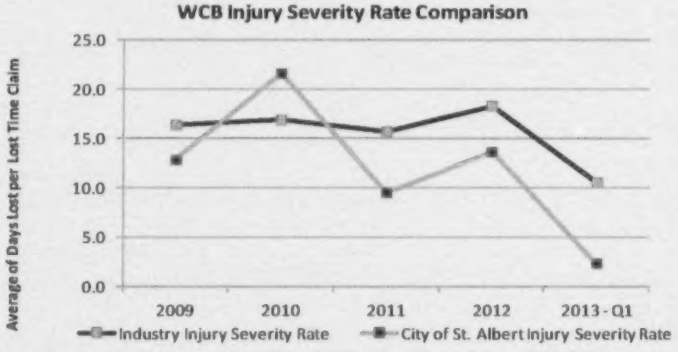
Compared to previous years, injury frequency rate continues to decrease in quarter one 2013 and is lower than the industry rate. This decrease is mainly due to re-investment in safety training that provided more training options for identified areas of focus.



Injury Frequency Rate = Total Loss Time Claims x 100/Person years
Person Years = Total Insurable earnings/(Average Hourly Wage x 2000)

Injury Severity Rate Comparison

Compared to previous years, injury severity rate continues to decrease in quarter one 2013 and is significantly lower than the industry severity rate.



Injury Severity Rate = Temporary Total Disability / Lost Time Claim

FINANCIAL REPORT

Executive Summary

Budget Position

Municipal Operating Budget

Municipal Operating Revenue

- $32.3M recognized as at March 31, 2013, which is 26 per cent of the budgeted revenue. Forecasting $126.7M to be collected by the end of the fiscal year, which is $440K higher than budget.

Municipal Operating Expenditure

- $33.4M spent as at March 31, 2013, which is 26 per cent of the budgeted expenses. Forecasting $126.9 to be expended by the end of the fiscal year, which is $660K higher than budget.

For the first three months of 2013, Administration has diligently maintained current service levels, while ensuring that expenditures are incurred within approved limits. However, there have been some factors that have occurred within this quarter that have resulted in a preliminary year-end forecast of a minor deficit of $220K, which should not to be viewed as final. Administration will continue to monitor both the revenues and expenditures to ensure that the City stays within budget.

The increase in forecasted operating revenue is due to the following adjustments within the various departments: Planning & Engineering Services is forecasting an increase in permit revenue of $284K; Roadway Services is forecasting a $17K grant receipt, which will be applied to the expenses for the Intersection Transaction Material; Community and Protective Services is forecasting increases in grants and donations for various culture and community programs of about $73K, which will also be applied towards the respective programs; the ambulance contract revenue is forecasted to be $39K higher than budget; and Servus Place is forecasting $10K in additional advertising revenue.

Forecasted expenditures have also increased. The large amount of snowfall in the first three months of 2013 have resulted in Public Works forecasting an increase of $160K due to additional overtime and contracted services. The review of the Offsite Levy process has resulted in a forecasted increase of $61K in consulting fees. Fire Services is also forecasting an increase of $363K as a result of the hourly shift differential, stat pay and acting pay being higher than initially budgeted. There is a $16K forecasted increase in Cultural Professional Services, which is required to meet current scheduled performances.

Utility Operating Budget

Utility Operating Revenue

- $7.2M recognized as at March 31, 2013, which is 24 per cent of budgeted revenue. Forecasting $30.3M to be collected by the end of the fiscal year, which is in line with budget.

Utility Operating Expenditure

- $4.7M has been spent as at March 31, 2013 which is 20 per cent of budgeted expense. Forecasting $23.2M to be collected by the end of the fiscal year, which is in line with budget.

Capital Budget

Municipal Capital Projects

- There are 103 municipal projects in progress for the 2013 fiscal year. $37 M has been spent to date out of a $104.2M cumulative budget. There are no anticipated changes to forecasted completion costs of the projects.

- Some of the significant projects that are currently in progress include:
  - Riel Park Redevelopment Phases 3 and 4- project is currently under budget and on schedule.
  - Ray Gibbon Drive Stage 3- due to significant weather delays in July of 2012, the $17.1 million project is currently behind schedule. The opening has been rescheduled for the fall of 2013.
  - Entrance Signage and Landscape Beautification- the Province has granted the City permission to install signage within the the TUC right-of-way and construction. Commencement of the project will begin in Q2 of 2013.
  - Mission Avenue Reconstruction is forecasted to remain on budget and is behind schedule due to poor weather, contractor delays and unforeseen site conditions. Anticipated completion date is scheduled for end of 2013.
  - Transit Park & Ride- estimated construction budget for the project is currently being reviewed and updated.

Financial Position

Reserves

As per Policy C-FS-01, the City of St. Albert recognizes that setting aside funds for emergent financial needs and the replacement of existing equipment, facilities and future projects provides for property tax stabilization, contingency funding and reduces the need for debt financing. As a result, the City maintains 29 reserves for operating, capital and utility purposes. The policy also requires quarterly report of the reserve balances. January 2013 opening balances were $47.0M with $12.5M in approved allocations and an ending forecast of $34.5M. The March 2013 balance of $54.8M is higher than the year-end forecasted balance due to schedules and delays in both capital and operating projects funded from the reserves.

Through compliance with the reserve policy, the City of St. Albert is in a solid position to ensure that any emergent financial needs and long term replacement of equipment will be met, while maintaining a stable tax base.

Investments

The City has been successful in maintaining a strong investment portfolio, with $88M as at March 31, 2013. The City invests conservatively in highly liquid funds to ensure current and future obligations are met, while securing the highest rate of return.

As at March 31, 2013, the City has earned $0.47M in investment income. As per the City's Investment Policy C-FS-02, which targets the City's investment rate of return at Government of Canada T-Bill and Bond rates, the actual rate of return realized from investments is above the Bank of Canada T-Bill and Bond rates.

Debt

The City of St. Albert's Debt Management Policy, C-FS-03, outlines the types of debt and financing the City may undertake. Under the Municipal Government Act, Alberta Regulation 255/2000, the debt limit for the City is calculated at 1.5 times its revenue, and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. In addition to this, C-FS-03 stipulates that the City shall adhere to an "internal debt limit" of 85 per cent of the debt limits prescribed by Provincial regulation and an "internal tax-supported debt limit" of 50 per cent of the internal debt limit. The City Manager or designate shall report quarterly to Council regarding the City's compliance with this policy.

A debt of $56.1M is outstanding as at March 31, 2013. The City's debt and debt service limits are significantly lower than the ceilings stipulated in both the Municipal Government Act and the City's internal debt limit as noted in policy C-FS-03. The City has the second lowest debt, debt service and debt payments per capita compared to similar municipalities.

Conclusion

Administration continues to operate and provide municipal services efficiently and effectively within the operating budget. When compared to medium-sized municipalities, the City of St. Albert is the second lowest in expenses on a per capita basis.

The City of St. Albert has consistently maintained a strong financial position. This is accomplished through ensuring operating and capital expenditures are within budget, maintaining a healthy reserve balance, prudently investing the City's liquid assets and maintaining low debt limits.

Operating Summary Report by Division

Municipal Operating

For the Period Ending March 31, 2013

	March, 2012 Actual YTD	Actual YTD (A)	Annual Budget (B)	$ Variance (B - A)	% Variance	Annual Forecast (C)	$ Variance (B - C)
St. Albert							
Council							
Revenue	3,589	936	19,000	-18,064	(95%)	19,000	-
Expenses	134,851	162,112	582,300	-420,188	(72%)	582,300	-
Division Net	131,262	**161,176**	**563,300**	-402,124	(71%)	**563,300**	-
City Manager's Office							
Revenue	332,270	353,282	1,252,100	-898,818	(72%)	1,266,100	14,000
Expenses	1,791,933	2,204,601	6,911,300	-4,706,699	(68%)	6,911,300	-
Division Net	1,459,663	**1,851,319**	**5,659,200**	-3,807,881	(67%)	**5,645,200**	**14,000**
Corporate Strategic Services							
Revenue	11,924	65,961	416,100	-350,139	(84%)	416,100	-
Expenses	1,608,985	1,677,667	7,189,700	-5,512,033	(77%)	7,189,700	-
Division Net	1,597,061	**1,611,706**	**6,773,600**	-5,161,894	(76%)	**6,773,600**	-
Community & Protective Services							
Revenue	5,704,767	5,790,124	22,620,600	-16,830,476	(74%)	22,760,900	140,300
Expenses	13,094,595	12,423,272	52,760,100	-40,336,828	(76%)	53,218,300	458,200
Division Net	7,389,828	**6,633,148**	**30,139,500**	-23,506,352	(78%)	**30,457,400**	**317,900**
Planning & Engineering Services							
Revenue	734,882	915,868	1,988,200	-1,072,332	(54%)	2,289,400	301,200
Expenses	2,018,796	1,713,665	8,201,400	-6,487,735	(79%)	8,268,600	67,200
Division Net	1,283,914	**797,797**	**6,213,200**	-5,415,403	(87%)	**5,979,200**	-234,000
Infrastructure Services							
Revenue	2,122,003	2,502,923	9,401,200	-6,898,277	(73%)	9,388,900	-12,300
Expenses	6,036,362	7,250,091	30,020,600	-22,770,509	(76%)	30,158,300	137,700
Division Net	3,914,359	**4,747,168**	**20,619,400**	-15,872,232	(77%)	**20,769,400**	**150,000**
Economic Development							
Revenue	181,020	168,470	810,300	-641,830	(79%)	810,300	-
Expenses	212,550	299,119	1,549,900	-1,250,781	(81%)	1,549,900	-
Division Net	31,530	**130,649**	**739,600**	-608,951	(82%)	**739,600**	-
Capital Financing							
Revenue	-	38,750	35,000	3,750	11%	35,000	-
Expenses	7,042,814	6,963,932	15,121,200	-8,157,268	(54%)	15,121,200	-
Division Net	7,042,814	**6,925,182**	**15,086,200**	-8,161,018	(54%)	**15,086,200**	-
Common & Fiscal							
Revenue	21,494,748	22,436,207	89,739,800	-67,303,593	(81%)	89,739,800	-
Expenses	135,692	710,658	3,945,800	-3,235,142	98%	3,945,800	-
Division Net	21,630,440	**21,725,549**	**85,794,000**	-64,068,451	(75%)	**85,794,000**	-
Municipal Operations Revenue	**30,585,203**	**32,272,521**	**126,282,300**	-94,009,779	**74%**	**126,725,500**	**443,200**
Municipal Operations Expenditures	**31,805,194**	**33,405,117**	**126,282,300**	-92,877,183	**74%**	**126,945,400**	**663,100**
Municipal Operations net Draw on Tax Levy	**1,219,991**	**1,132,596**	-	**1,132,596**		**219,900**	**219,900**

Operating Summary Report by Division

Utility Operating

For the Period Ending March 31, 2013

	March, 2012 Actual YTD	Actual YTD (A)	Annual Budget (B)	$ Variance (B - A)	% Variance	Annual Forecast (C)	$ Variance (B - C)
Utilities							
Water							
Revenue	2,291,008	2,562,227	10,188,100	-7,625,873	(75%)	10,188,100	-
Expenses	1,746,045	1,831,049	7,693,800	-5,862,751	(76%)	7,693,800	-
Transfer to Reserves	544,963	731,178	2,494,300	-1,763,122	71%	2,494,300	
Division Net	-	-	-	-	0%	-	-
Wastewater							
Revenue	2,170,050	2,203,464	9,832,700	-7,629,236	(78%)	9,832,700	-
Expenses	1,827,639	1,868,273	8,543,100	-6,674,827	(78%)	8,543,100	-
Transfer to Reserves	342,411	335,191	1,289,600	-954,409	74%	1,289,600	
Division Net	-	-	-	-	0%	-	-
Storm							
Revenue	801,143	1,017,059	4,202,900	-3,185,841	(76%)	4,202,900	-
Expenses	184,957	201,888	1,205,100	-1,003,212	(83%)	1,205,100	-
Transfer to Reserves	616,186	815,171	2,997,800	-2,182,629	83%	2,997,800	
Division Net	-	-	-	-	0%	-	-
Solid Waste Management							
Revenue	1,382,320	1,426,891	6,049,400	-4,622,509	(76%)	6,049,400	-
Expenses	833,233	806,151	5,725,300	-4,919,149	(86%)	5,725,300	-
Transfer to Reserves	549,087	620,740	324,100	296,640		324,100	
Division Net	-	-	-	-	0%	-	-
Utilities Revenue	6,644,521	7,209,641	30,273,100	-23,063,459	(76%)	30,273,100	-
Utilities Expenditures	4,591,874	4,707,361	23,167,300	-18,459,939	80%	23,167,300	-
Transfer to/from Reserve	2,052,647	2,502,280	7,105,800	-4,603,520	69%	7,105,800	-

Explanation of % Variance

The % variance column records the percentage difference between the year to date actual and yearly budget amounts. If revenues and expenditures incurred equally over months, the variance % would equal the number of months over 12. As timing differences arise on receipt of revenues and payment of expenditures, some variances may not correspond to the number of months passed.

Negative dollar variances indicate lower than budget and positive dollar variances indicate higher than budget.

Operating Summary by Municipal Services

For the Period Ending March 31, 2013

	Actual YTD	2013 Net Budget	Net Budget as a % Tax Base
Municipal Services			
Planning & Engineering Services	797,797	6,213,200	8%
Public Works	3,490,652	13,745,700	17%
Fire Services	2,791,939	11,688,600	14%
Transit Services	1,256,517	6,873,700	8%
Police Services	1,868,592	6,577,400	8%
By-Law Enforcement	(32,320)	432,400	1%
Cemetery	(12,577)	3,700	0%
Ambulance	(142,691)	(168,800)	0%
	10,017,909	45,365,900	56%
Economic Development			
Business & Tourism Development	130,649	739,600	1%
Community, Recreation & Culture Services			
Parks & Recreation	229,130	3,572,800	4%
Culture Services	1,631,759	6,732,300	8%
Family & Community Support Services	286,738	1,304,800	2%
	2,147,628	11,609,900	14%
Capital Financing			
Capital Financing	6,925,182	15,086,200	18%
Common & Fiscal			
Common & Fiscal	(1,305,574)	(4,114,100)	-5%
Administration & Support Services			
Information Technology Services	656,988	2,331,300	3%
Financial Services	1,011,009	2,094,600	3%
Human Resources	421,657	1,661,500	2%
Legal Services	581,646	1,976,100	2%
Corporate Strategy & Business Management	175,456	930,300	1%
Corporate Communication	183,929	903,200	1%
City Manager	211,915	850,700	1%
Legislative Services	186,253	943,600	1%
Council	161,176	563,300	1%
Office of Community Sustainabiltiy	94,329	568,400	1%
Assessment & Taxation Services	(47,580)	169,400	0%
	3,636,778	12,992,400	16%
Net Total	21,552,572 A	81,679,900 B	100%

A- The net total equals the prorated municipal property tax levy for the first three months as well as the excess of expenses over revenue.

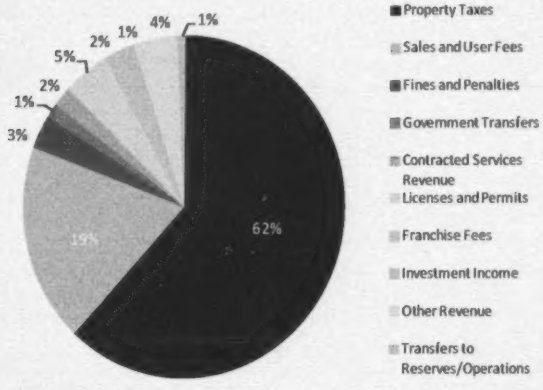
B - The 2013 net budget total is the municipal property tax levy that was presented to council on May 6, 2013.

Municipal Operating Revenue and Expenses

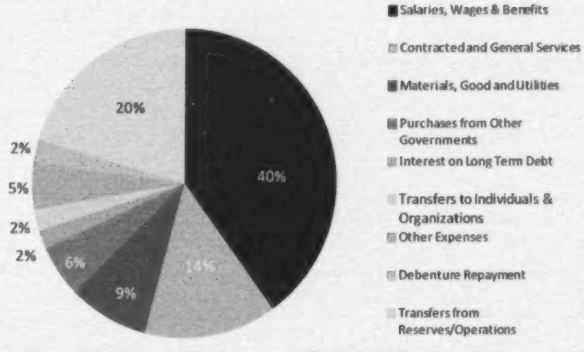
For the Period Ending March 31, 2013

	Actual YTD 31-Mar-12	Actual YTD 31-Mar-13	Budget 31-Dec-13	Forecast 31-Dec-13
Revenue				
Property Taxes	18,878,224	19,948,065	81,879,900	81,879,900
Sales and User Fees	5,380,891	6,085,392	20,514,100	20,564,900
Fines and Penalties	1,046,865	1,034,841	4,269,800	4,279,800
Government Transfers	725,646	440,488	3,788,900	3,860,400
Contracted Services Revenue	597,084	609,027	2,417,000	2,417,000
Licenses and Permits	1,199,626	1,495,509	2,313,500	2,597,700
Franchise Fees	682,328	524,640	1,874,400	1,874,400
Investment Income	460,310	468,744	1,779,800	1,779,800
Other Revenue	1,337,471	1,418,608	5,652,800	5,679,500
Transfers to Reserves/Operations	276,757	247,206	1,792,100	1,792,100
	30,585,203	32,272,521	126,282,300	126,725,500
Expenses				
Salaries, Wages & Benefits	12,220,110	13,360,764	55,463,000	55,893,400
Contracted and General Services	4,287,551	4,730,809	20,896,900	21,130,300
Materials, Good and Utilities	2,643,213	2,851,723	11,880,700	11,870,000
Purchases from Other Governments	1,648,875	1,821,516	7,274,800	7,274,800
Interest on Long Term Debt	711,378	654,591	3,655,000	3,655,000
Transfers to Individuals & Organizations	1,328,172	748,942	2,942,200	2,942,200
Other Expenses	1,518,564	1,648,943	7,262,200	7,262,200
Debenture Repayment	1,323,543	773,447	3,962,800	3,962,800
Transfers from Reserves/Operations	6,123,788	6,814,382	12,944,700	12,954,700
	31,805,194	33,405,118	126,282,300	126,945,400
Operating Deficit for the period	**(1,219,991)**	**(1,132,597)**	**-**	**(219,900)**

Municipal Operating Revenue For The Period Ending March 2013



Municipal Operating Expenses for the Period Ending March 2013



Note: The 2013 Property tax percentage is based on tax revenues of $81,679,900, which was presented to Council on May 6, 2013, prorated for the first three months of the year.

Utility Operating Revenue and Expenses

For the Period Ending March 31, 2013

	Actual YTD 31-Mar-12	Actual YTD 31-Mar-13	Budget 31-Dec-13	Forecast 31-Dec-13
Revenue				
Sales and User Fees	6,619,556	7,181,934	30,153,100	30,153,100
Fines and Penalties	24,965	27,707	87,100	87,100
Transfers from Reserves/Operations	0	0	32,900	32,900
	6,644,521	7,209,641	30,273,100	30,273,100
Expenses				
Purchases from Other Governments	1,921,397	2,077,952	8,704,800	8,704,800
Contracted and General Services	1,547,412	1,452,861	7,655,800	7,655,800
Salaries, Wages & Benefits	780,312	870,201	4,140,700	4,140,700
Materials, Good and Utilities	209,355	195,954	978,000	978,000
Other Expenses	133,397	110,394	762,400	762,400
Transfers to Operations			925,600	925,600
	4,591,874	4,707,361	23,167,300	23,167,300
Excess of revenue over expenses	**2,052,647**	**2,502,280**	**7,105,800**	**7,105,800**
Transfers				
Transfers to/from Reserves	2,052,647	2,502,280	7,105,800	7,105,800
Operating Surplus for the period	-	-	-	-

Statement of Reserves

For the Period Ending March 31, 2013

	January 1, 2013 Balance	Forecasted Adjustments	December 31, 2013 Forecasted Balance	March 31, 2013 Balance
Operating				
Stabilization	2,526,531	(238,082)	2,288,449	2,473,633
Operating Carry Forwards				
Operating Carry Forward Fund	1,815,887	961,240	2,777,127	1,691,201
Outside Agencies Carry Forward Fund	137,889	9,000	146,889	146,889
	1,953,777	970,240	2,924,017	1,838,090
Insurance & Risk	1,209,552	7,590	1,217,142	1,217,142
Automated Traffic Enforcement	448,908	181,600	630,508	494,307
LRT/BRT Reserve	229,546	(114,797)	114,749	229,546
Operating Program	216,563	(273)	216,290	216,690
Total Operating	6,584,876	806,279	7,391,155	6,469,408
Capital				
Internal Financing	262,373	367,246	629,619	264,019
Major Recreational Lands & Facilities				
Major Rec. Facilities Fund - City Wide	1,303,662	(161,955)	1,141,706	1,311,842
Major Rec. Facilities Fund - Neighbourhood	2,684,580	(213,367)	2,471,213	2,701,426
Parkland	92,666	581	93,248	93,248
Dog License Fund	211,641	21,068	232,710	231,507
	4,292,550	(353,672)	3,938,877	4,338,023
Transportation				
General Transportation Fund	1,439,041	9,030	1,448,071	1,448,071
Public Transit Fund	2,511,651	471,516	2,983,166	2,747,879
	3,950,692	480,546	4,431,238	4,195,950
Lifecycle				
Equipment Replacement Plan	1,369,646	471,516	1,841,161	1,601,086
EMS Equipment Replacement Plan	264,059	(122,007)	142,052	253,932
Office Systems Replacement Plan	1,094,026	(873,758)	220,268	1,070,683
Facilities Refurbishment Fund	170,430	19,289	189,719	175,842
Arden Theatre Repair & Refurbishment Fund	177,921	(140,599)	37,322	187,322
Servus Place Replacement & Refurbishment Fund	426,571	222,407	648,977	544,321
Aquatics Facility Refurbishment Fund	193,470	133,493	326,963	234,037
Public Art Aquisition, Maintenance, & Restoration Fund	80,254	(14,440)	65,813	98,037
	3,776,376	(304,100)	3,472,276	4,165,261

Statement of Reserves (cont'd)

For the Period Ending March 31, 2013

	January 1, 2013 Balance	Forecasted Adjustments	December 31, 2013 Forecasted Balance	March 31, 2013 Balance
Capital Asset Revolving Land				
Revolving Land	4,097,766	25,714	4,123,479	4,123,479
Facilities Fund	452,021	2,836	454,858	454,858
	4,549,787	28,550	4,578,337	4,578,337
Capital Funding Reserve				
Capital Carry Forward	5,788,058	(1,928,194)	3,859,864	10,198,564
Capital Fund	1,302,354	81,267	1,383,622	1,302,336
Outside Agencies Capital Fund	77,642	54,885	132,527	265,049
	7,168,055	(1,792,042)	5,376,013	11,765,949
Library Collection Reserve Fund	12,329	77	12,406	12,406
Total Capital	24,012,161	(1,573,395)	22,438,765	29,319,945
Utilities	16,449,445	(11,750,852)	4,698,593	18,964,973
Total Reserves	47,046,482	(12,517,968)	34,528,513	54,754,327

Investments

As at March 31, 2013 the City has $88M in cash and investments.

The City of St. Albert's Investment Policy, C-FS-02, outlines the Investment Portfolio Policy. This policy is reviewed annually by Administration with any changes being recommended to Council for approval.

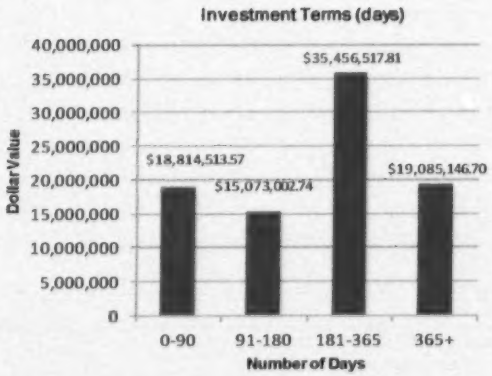
- Part 1 - Cash and Short-term Investments - primary goal is liquidity and capital preservation by investing in short-term secure investments for a term of up to one year or less.
- Part 2 – Investment Fund Portfolio – primary purpose is to maintain capital preservation, while maximizing investment returns by accessing investment funds managed by professional fund managers.
- The City's investment policy restricts Administration from investing more than 75 per cent of funds in any one financial institution.
- The following chart shows the current portfolio distribution of both short term and long term funds by Financial Institution:

Financial Institution	Portfolio Amount	Percentage
Raymond James	40,445,038.36	46%
CIBC Wood Gundy	19,033,550.12	22%
Toronto Dominion	13,772,658.16	16%
Canadian Western Bank	9,807,427.98	11%
RBC Dominion Securities	5,173,632.23	5%
Servus Credit Union	196,873.97	0%
	88,429,180.82	100%

The following chart shows the current investment portfolio by term and interest rate range.

The City of St. Albert will maintain an investment portfolio that will be sufficiently liquid in order to meet its operating cash flow requirements that might be reasonably anticipated in the short and longer term. Under policy C-FS-02, any investments longer than 365 days must be administered through a Custodian and Administration is to manage investments less than 365 days.

A request for proposal will be issued in June to look at new investment opportunities and Policy C-FS-02 will be reviewed as part of this process.



Observations:

The cash and investment portfolio as at March 31, 2013 has a total value of $88M. Funds have been invested to ensure the best term and corresponding interest rates are achieved for the upcoming months. To maximize returns on short-term investments City staff selects the highest investment yield based on quotes from up to 10 banks and investment firms, including eligible Credit Unions and the Canadian Chartered Banks.

Benchmarking Data:

The following chart compares the City's portfolio performance by term to the Bank of Canada T-Bill and Bond rates as per the City's Investment Policy C-FS-02.

Overall, the rate of return realized from the City of St. Albert's investments is above the Bank of Canada T-Bill and Bond rates.

	St. Albert	Bank of Canada
Cash and Short Term Investments	Average Portfolio Rate	T-Bill Rate
0 - 90 Days	1.27%	0.95%
91 - 180 Days	1.81%	1.00%
181 - 365 Days	1.96%	1.04%
Long Term Investments		
365 + Days	2.10%	1.14% - 1.60%
2-8 Years	3.20%	1.14%-1.60%

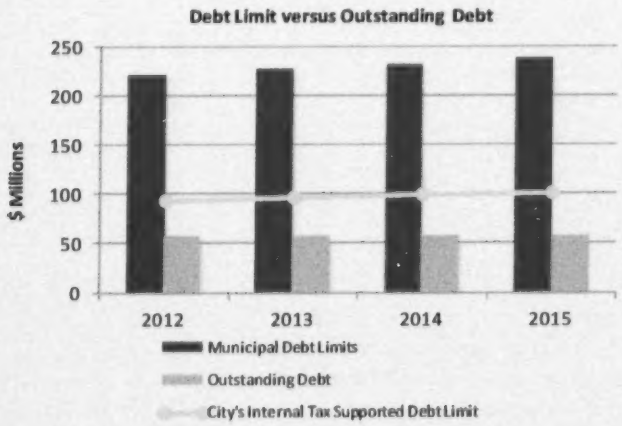
As at March 31, 2013, the City has earned $469,365 in investment income, which is 26 per cent of the year-to-date forecast.

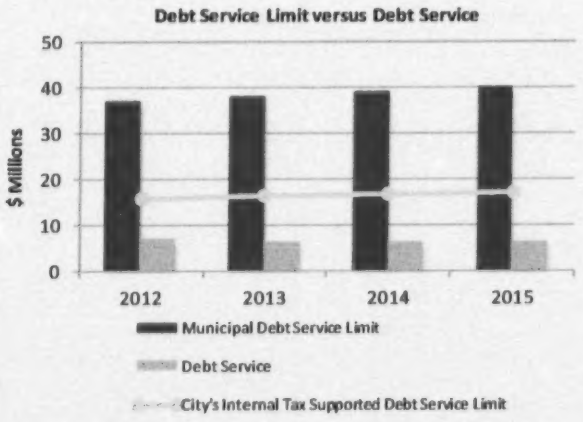
Summary of Debt

As at March 31, 2013, the City has $56.1 million debt outstanding, requiring servicing of $5.2 million. The debt will be $52.9 million by the end of the fiscal year.

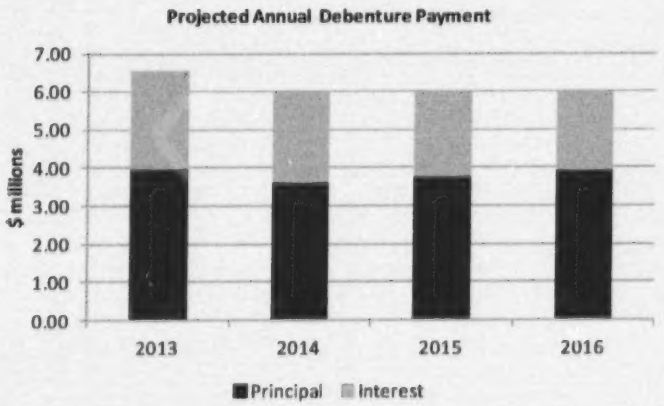
The City of St. Albert's Debt Management Policy, C-FS-03, outlines the types of debt and financing the City may undertake. The City Manager or designate shall report quarterly to Council regarding the City's compliance with this policy.

Under the Municipal Government Act, Alberta Regulation 255/2000, the debt limit for the City is calculated at 1.5 times its revenue, and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. In addition, C-FS-03 stipulates that the City shall adhere to an "internal debt limit" of 85 per cent of the debt limits prescribed by Provincial regulation and an "internal tax-supported debt limit" of 50 per cent of the City's internally-determined debt limit and debt services limits. As at December 31, 2012, the City's debt limit was $219.8 million and its service on debt limit was $36.6 million. The City of St. Albert's debt and service limits have consistently been well under the allowable debt limit.



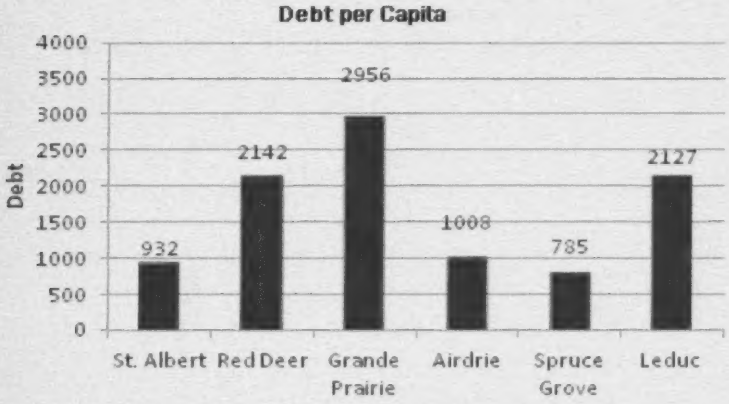


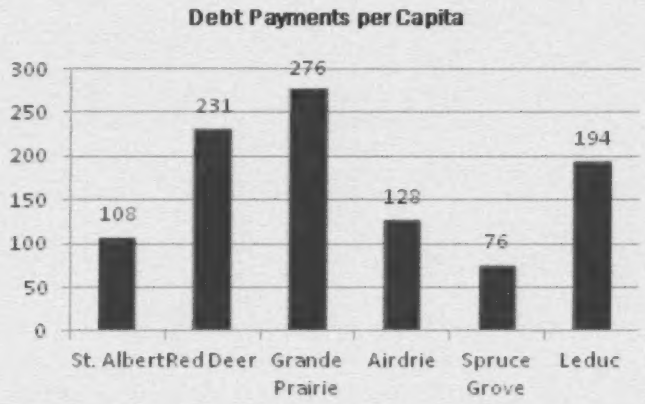
- Based on the population of 60,994 the debt per capita is $932. The debt payments per capita are $108.

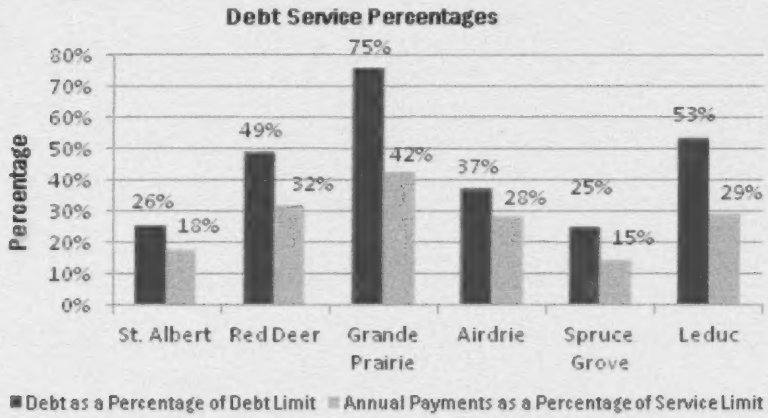


Debt Comparison to Comparable Municipalities

The following three charts compare the debt, debt payments per capita, and the debt service of St. Albert with similar municipalities. The information for the comparable municipalities was obtained from their 2011 Annual Financial Statements.







Observations

The City of St. Albert has the second lowest debt, debt service and debt payments per capita when compared to similar municipalities. The City is also below its internal tax-supported debt service limit.

Capital Expenditure Summary Report

For the Period Ending March 31, 2013

	MUNICIPAL CAPITAL PROJECT TOTAL							
	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	No. of Projects
2013	96,779	15,331,100	15,331,100	15,234,321	99.4%	0	0.0%	43
2012	14,189,005	49,149,900	49,149,900	34,960,895	71.1%	0	0.0%	29
2011 & PRIOR	22,697,796	39,735,600	39,735,600	17,037,804	42.9%	0	0.0%	31
TOTAL MUNICIPAL PROJECTS	**36,983,579**	**104,216,600**	**104,216,600**	**67,233,021**	**64.5%**	**0**	**0.0%**	**103**

	UTILITY CAPITAL PROJECT TOTAL							
	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	No. of Projects
2013	33,577	19,692,700	19,692,700	19,659,123	99.8%	0	0.0%	20
2012	4,451,634	18,858,400	17,783,400	14,406,766	76.4%	1,075,000	5.7%	12
2011 & PRIOR	4,590,430	6,552,000	5,546,600	1,961,570	29.9%	1,005,400	15.3%	9
TOTAL UTILITY PROJECTS	**9,075,642**	**45,103,100**	**43,022,700**	**36,027,458**	**79.9%**	**2,080,400**	**4.6%**	**41**

Note 1: This variance relates to a reduction of $1 million in Riel Park Redevelopment Phase 3 & 4 due to an enhanced project estimate.

Note 2: This variance also relates to prior year projects that have been carried forward. There is a reduced variance of $505,000 regarding the Wastewater Lift Station and $400,000 regarding the Riel Wetland Stormwater Outlet projects. These are near completion and do not require the use of all budgeted funds.

Any unspent dollars on utility projects that have been budgeted using reserve funds will revert back to the Utility Reserve once the project is complete.

Further detailed information on the first quarter results for Capital can be found in Appendix 2.

Capital Budget Highlights

Municipal Projects

- There are a total of 103 municipal capital projects that have been scheduled for 2013.
- For 2013, 43 new projects were approved. Current YTD expenses are only at $96,779 as majority of projects do not begin until quarter two/three due to the tendering process.
- From 2012, 29 projects were carried over from the prior period. $14.2 million has been spent to date for these projects, while the budget and forecast is anticipated to be fully expended at $49.1 million. As per recent Council review, the South Transit Park and Ride 412420 has been updated with a budget and forecast of $30 million.
- There are a total of 31 projects from 2011 and earlier that are yet to be completed. The current projects' expenditures to date are $22.7 million out of the $39.7 million budget and forecast.

Utilities Projects

- There are 41 projects scheduled for Utilities in 2013.
- Approved for 2013 were 20 new utility projects. Of those projects, two have begun with year-to-date expenses of $33,577. Currently, most projects are being tendered with an anticipated start date in quarter two /three. The budget and forecast is set at $19.7 million.
- From 2012, 12 projects have remained open with year-to-date expenses totalling $4.4 million. These projects are forecasted at $17.7 million, compared to a budget of $18.8 million. The forecasted variance is attributable to a reduction of $1 million in Riel Park Redevelopment Phase 3 & 4 due to a better project estimate.
- For 2011 and prior year projects, 9 projects have been carried over. The projects' forecast is $5.5 million with a positive variance over the budget of $1million. This is related to the Wastewater Lift Station and the Riel Wetland Stormwater Outlet projects that are near completion and do not require the use of all budgeted funds.

The Capital Project Highlights on the next page provide progress updates of major capital projects.

Capital Project Highlights

Riel Park Redevelopment Phases 3 and 4 (412715)

The project is currently under budget and on schedule. This project was not adversely impacted by the poor weather in July as it did not start until August 2012. The general contractor has continued to work over the winter stockpiling topsoil. Based on current project forecasts, this project is not expected to exceed $8 million of the approved budget. Both soccer & rugby fields will be closed for up to a maximum of two years (to August 1, 2014) to allow for the fields to properly knit. The project team has been working closely with the primary stakeholders to keep them apprised of the progress.

Ray Gibbon Drive Stage 3 (41184)

The $17.1 million project is currently under-budget and behind schedule due to significant weather delays in July of 2012. Ray Gibbon Drive Stage 3 opening has been rescheduled to fall of 2013. Work has continued over the winter where possible in an attempt to open the road as soon as possible in 2013. Staff is monitoring the site during the spring freeze/thaw cycles to ensure temporary work is maintained in a safe manner.

Entrance Signage and Landscape Beautification (41089C-11, 41090C, 412601 & 412106)

The Province granted the City permission to install signage within the TUC right-of-way during the fall of 2012. The $1 million project is anticipated to be sufficient to complete the work required. The tender for this project closed within budget in Q1 2013. Work on this project is due to begin in Q2 of 2013.

Mission Avenue Reconstruction (412710, 412712, 40978A-10)

The Mission Avenue project is currently forecasted to remain on budget and is behind schedule due to poor weather, contractor delays and unforeseen site conditions in 2012. Completion of project will resume in May 2013 and will be completed in 2013. Staff is monitoring the site during the spring freeze/thaw cycles to ensure temporary work is maintained in a safe manner

Transit Park & Ride (412420)

The estimated construction budget for the project is currently being reviewed and updated. The City is waiting for the City of Edmonton to complete its land negotiations with the Province before it can enter into a sub-lease for the lands. Other key issues that still need to be addressed include determination of ARA's, building standards, access and site servicing. The Infrastructure Systems Division and the Planning & Engineering Division are working jointly to resolve these issues.

East Water Supply Main Phase 2 (413417)

The east water supply main project will see the final extension to the Oakmont pump station, which will increase capacity for future development. This project was previously started but was cancelled due to sudden staffing changes. The Capital Projects Office has resumed work on this project and is completing the drilling contractor pre-qualification and will tender the work Q2 of 2013 with the project being completed in 2013. Staff is currently ensuring the site route is cleared of obstacles that may impede construction progress.

Further detailed information on the first quarter results for Capital can be found in Appendix 2.

Appendix 1

Operating Summary Report by Department

For the Period Ending March 31, 2013

	Quarter to Date Prior Year	Quarter to Date Current Year	% Change	Year to Date Prior Year	Year to Date Current Year (A)	% Change	Annual Budget (B)	$ Variance (B - A)	% of Budget Spent	Annual Forecast (C)	% of Forecast Spent
St. Albert											
Council											
Council											
Revenue	3,589	936	(74%)	3,589	936	(74%)	19,000	-18,064	5%	19,000	5%
Expenses	134,851	162,112	20%	134,851	162,112	20%	582,300	420,188	28%	582,300	28%
Department Net	**131,262**	**161,176**	23%	131,262	161,176	23%	**563,300**	**402,124**	29%	**563,300**	29%
Division Net	**131,262**	**161,176**	23%	131,262	161,176	23%	**563,300**	**402,124**	29%	**563,300**	29%
City Manager's Office											
City Manager											
Revenue	0	0	0%	0	0	0%	0	0	0%	0	0%
Expenses	113,556	211,915	87%	113,556	211,915	87%	850,700	638,785	25%	850,700	25%
Department Net	**113,556**	**211,915**	87%	113,556	211,915	87%	**850,700**	**638,785**	25%	**850,700**	25%
Office of Community Sustainability											
Revenue	20,245	7,650	(62%)	20,245	7,650	(62%)	187,600	-179,950	4%	187,600	4%
Expenses	118,808	101,979	(14%)	118,808	101,979	(14%)	756,000	654,021	13%	756,000	13%
Department Net	**98,563**	**94,329**	(4%)	98,563	94,329	(4%)	**568,400**	**474,071**	17%	**568,400**	17%
Assessment & Taxation Services											
Revenue	307,104	328,264	7%	307,104	328,264	7%	1,030,400	-702,136	32%	1,044,400	31%
Expenses	267,201	280,684	5%	267,201	280,684	5%	1,199,800	919,116	23%	1,199,800	23%
Department Net	**39,903**	**47,580**	19%	39,903	47,580	19%	**169,400**	**216,980**	(28%)	**155,400**	(31%)
Financial Services											
Revenue	4,921	8,021	63%	4,921	8,021	63%	29,600	-21,579	27%	29,600	27%
Expenses	690,104	1,019,030	48%	690,104	1,019,030	48%	2,124,200	1,105,170	48%	2,124,200	48%
Department Net	**685,183**	**1,011,009**	48%	685,183	1,011,009	48%	**2,094,600**	**1,083,591**	48%	**2,094,600**	48%
Legal Services											
Revenue	0	9,347	0%	0	9,347	0%	4,500	4,847	208%	4,500	208%
Expenses	602,264	590,993	(2%)	602,264	590,993	(2%)	1,980,600	1,389,607	30%	1,980,600	30%
Department Net	**602,264**	**581,646**	(3%)	602,264	581,646	(3%)	**1,976,100**	**1,394,454**	29%	**1,976,100**	29%
Division Net	**1,459,663**	**1,851,319**	27%	1,459,663	1,851,319	27%	**5,659,200**	**3,807,881**	33%	**5,645,200**	33%
Corporate Strategic Services											
Corporate Strategy & Business Management											
Revenue	0	0	0%	0	0	0%	12,000	-12,000	0%	12,000	0%
Expenses	171,679	175,456	2%	171,679	175,456	2%	942,300	766,844	19%	942,300	19%
Department Net	**171,679**	**175,456**	2%	171,679	175,456	2%	**930,300**	**754,844**	19%	**930,300**	19%
Corporate Communication											
Revenue	1,397	0	(100%)	1,397	0	(100%)	0	0	0%	0	0%
Expenses	162,109	183,929	13%	162,109	183,929	13%	903,200	719,271	20%	903,200	20%
Department Net	**160,712**	**183,929**	14%	160,712	183,929	14%	**903,200**	**719,271**	20%	**903,200**	20%
Human Resources											
Revenue	1,725	43,471	2420%	1,725	43,471	2420%	80,100	-36,629	54%	80,100	54%
Expenses	452,207	465,128	3%	452,207	465,128	3%	1,741,600	1,276,472	27%	1,741,600	27%
Department Net	**450,482**	**421,657**	(6%)	450,482	421,657	(6%)	**1,661,500**	**1,239,843**	25%	**1,661,500**	25%
Information Technology Services											
Revenue	0	0	0%	0	0	0%	75,000	-75,000	0%	75,000	0%
Expenses	654,585	656,988	0%	654,585	656,988	0%	2,406,300	1,749,312	27%	2,406,300	27%
Department Net	**654,585**	**656,988**	0%	654,585	656,988	0%	**2,331,300**	**1,674,312**	28%	**2,331,300**	28%
Legislative Services											
Revenue	8,802	22,490	156%	8,802	22,490	156%	249,000	-226,510	9%	249,000	9%
Expenses	168,405	196,166	16%	168,405	196,166	16%	1,196,300	1,000,134	16%	1,196,300	16%
Department Net	**159,603**	**173,676**	9%	159,603	173,676	9%	**947,300**	**773,624**	18%	**947,300**	18%
Division Net	**1,597,061**	**1,611,706**	1%	1,597,061	1,611,706	1%	**6,773,600**	**5,161,894**	24%	**6,773,600**	24%

Appendix 1 (cont'd)

	Quarter to Date Prior Year	Quarter to Date Current Year	% Change	Year to Date Prior Year	Year to Date Current Year (A)	% Change	Annual Budget (B)	$ Variance (B - A)	% of Budget Spent	Annual Forecast (C)	% of Forecast Spent
Community & Protective Services											
Community Services Administration											
Revenue	105,379	30,711	(71%)	105,379	30,711	(71%)	65,500	-34,789	47%	65,500	47%
Expenses	268,926	227,507	(15%)	268,926	227,507	(15%)	935,800	708,293	24%	935,800	24%
Department Net	**163,547**	**196,796**	20%	163,547	196,796	20%	**870,300**	**673,504**	23%	**870,300**	23%
Culture Services											
Revenue	428,314	520,258	21%	428,314	520,258	21%	1,844,400	-1,324,142	28%	1,909,200	27%
Expenses	785,565	769,822	(2%)	785,565	769,822	(2%)	3,818,500	3,048,678	20%	3,898,400	20%
Department Net	**357,251**	**249,564**	(30%)	357,251	249,564	(30%)	**1,974,100**	**1,724,536**	13%	**1,989,200**	13%
Family & Community Support Services											
Revenue	391,860	412,738	5%	391,860	412,738	5%	1,362,600	-949,862	30%	1,373,000	30%
Expenses	458,055	478,977	5%	458,055	478,977	5%	2,131,100	1,652,123	22%	2,141,500	22%
Department Net	**66,195**	**66,239**	0%	66,195	66,239	0%	**768,500**	**702,261**	9%	**768,500**	9%
Fire Services											
Revenue	756,956	820,130	8%	756,956	820,130	8%	3,127,200	-2,307,070	26%	3,174,800	26%
Expenses	4,173,003	3,469,378	(17%)	4,173,003	3,469,378	(17%)	14,647,000	11,177,622	24%	15,009,400	23%
Department Net	**3,416,047**	**2,649,248**	(22%)	3,416,047	2,649,248	(22%)	**11,519,800**	**8,870,552**	23%	**11,834,600**	22%
Police Services											
Revenue	1,099,113	1,124,975	2%	1,099,113	1,124,975	2%	5,355,200	-4,230,225	21%	5,357,500	21%
Expenses	2,754,887	2,961,247	7%	2,754,887	2,961,247	7%	12,365,000	9,403,753	24%	12,369,300	24%
Department Net	**1,655,774**	**1,836,272**	11%	1,655,774	1,836,272	11%	**7,009,800**	**5,173,528**	26%	**7,011,800**	26%
Recreation Services											
Revenue	628,741	444,237	(29%)	628,741	444,237	(29%)	1,613,100	-1,168,863	28%	1,618,300	27%
Expenses	1,180,869	972,747	(18%)	1,180,869	972,747	(18%)	4,574,500	3,601,753	21%	4,575,700	21%
Department Net	**552,128**	**528,510**	(4%)	552,128	528,510	(4%)	**2,961,400**	**2,432,890**	18%	**2,957,400**	18%
Servus Credit Union Place											
Revenue	2,288,904	2,433,775	6%	2,288,904	2,433,775	6%	8,332,100	-5,898,325	29%	8,342,100	29%
Expenses	2,064,669	2,134,395	3%	2,064,669	2,134,395	3%	8,943,600	6,809,205	24%	8,943,600	24%
Department Net	**224,235**	**299,380**	34%	224,235	299,380	34%	**611,500**	**910,880**	(49%)	**601,500**	(50%)
Outside Agencies											
Revenue	5,500	3,300	(40%)	5,500	3,300	(40%)	920,500	-917,200	0%	920,500	0%
Expenses	1,408,621	1,409,199	0%	1,408,621	1,409,199	0%	5,344,600	3,935,401	26%	5,344,600	26%
Department Net	**1,403,121**	**1,405,899**	0%	1,403,121	1,405,899	0%	**4,424,100**	**3,018,201**	32%	**4,424,100**	32%
Division Net	**7,389,828**	**6,633,148**	(10%)	7,389,828	6,633,148	(10%)	**30,139,500**	**23,506,352**	22%	**30,457,400**	22%
Planning & Engineering Services											
Engineering Services & Admin. Support											
Revenue	45,904	59,546	30%	45,904	59,546	30%	214,700	-155,154	28%	231,700	26%
Expenses	1,158,069	1,117,759	(3%)	1,158,069	1,117,759	(3%)	5,570,800	4,453,041	20%	5,648,800	20%
Department Net	**1,112,165**	**1,058,213**	(5%)	1,112,165	1,058,213	(5%)	**5,356,100**	**4,297,887**	20%	**5,417,100**	20%
Planning & Development											
Revenue	688,978	856,322	24%	688,978	856,322	24%	1,773,500	-917,178	48%	2,057,700	42%
Expenses	860,727	595,906	(31%)	860,727	595,906	(31%)	2,630,600	2,034,694	23%	2,619,800	23%
Department Net	**171,749**	**260,416**	(252%)	171,749	260,416	(252%)	**857,100**	**1,117,516**	(30%)	**562,100**	(46%)
Division Net	**1,283,914**	**797,797**	(38%)	1,283,914	797,797	(38%)	**6,213,200**	**5,415,403**	13%	**5,979,200**	13%
Infrastructure Services											
Public Works											
Revenue	1,118,514	1,263,015	13%	1,118,514	1,263,015	13%	5,417,900	-4,154,885	23%	5,417,900	23%
Expenses	3,634,601	4,753,667	31%	3,634,601	4,753,667	31%	19,163,600	14,409,933	25%	19,323,600	25%
Department Net	**2,516,087**	**3,490,652**	39%	2,516,087	3,490,652	39%	**13,745,700**	**10,255,048**	25%	**13,905,700**	25%
Transit Services											
Revenue	1,003,489	1,239,907	24%	1,003,489	1,239,907	24%	3,983,300	-2,743,393	31%	3,971,000	31%
Expenses	2,401,761	2,496,424	4%	2,401,761	2,496,424	4%	10,857,000	8,360,576	23%	10,834,700	23%
Department Net	**1,398,272**	**1,256,517**	(10%)	1,398,272	1,256,517	(10%)	**6,873,700**	**5,617,183**	18%	**6,863,700**	18%
Division Net	**3,914,359**	**4,747,169**	21%	3,914,359	4,747,169	21%	**20,619,400**	**15,872,231**	23%	**20,769,400**	23%

Appendix 1 (cont'd)

	Quarter to Date Prior Year	Quarter to Date Current Year	% Change	Year to Date Prior Year	Year to Date Current Year (A)	% Change	Annual Budget (B)	$ Variance (B - A)	% of Budget Spent	Annual Forecast (C)	% of Forecast Spent
Economic Development											
Business & Tourism Development											
Revenue	181,020	168,470	(7%)	181,020	168,470	(7%)	810,300	-641,830	21%	810,300	21%
Expenses	212,550	299,119	41%	212,550	299,119	41%	1,549,900	1,250,781	19%	1,549,900	19%
Department Net	**31,530**	**130,649**	314%	31,530	130,649	314%	**739,600**	**608,951**	18%	**739,600**	18%
Division Net	**31,530**	**130,649**	314%	31,530	130,649	314%	**739,600**	**608,951**	18%	**739,600**	18%
Capital Financing											
Capital Financing											
Revenue	0	38,750	0%	0	38,750	0%	35,000	3,750	111%	35,000	111%
Expenses	7,042,814	6,963,932	(1%)	7,042,814	6,963,932	(1%)	15,121,200	8,157,268	46%	15,121,200	46%
Department Net	**7,042,814**	**6,925,182**	(2%)	7,042,814	6,925,182	(2%)	**15,086,200**	**8,161,018**	46%	**15,086,200**	46%
Division Net	**7,042,814**	**6,925,182**	(2%)	7,042,814	6,925,182	(2%)	**15,086,200**	**8,161,018**	46%	**15,086,200**	46%
Common & Fiscal											
Corporate Financial											
Revenue	2,098,373	2,016,232	(4%)	2,098,373	2,016,232	(4%)	7,653,900	-5,637,668	26%	7,653,900	19%
Expenses	135,692	710,658	(624%)	135,692	710,658	(624%)	3,448,400	2,737,742	21%	3,448,400	2%
Department Net	**2,234,065**	**1,305,574**	(42%)	2,234,065	1,305,574	0%	-4,205,500	-2,899,926	31%	-4,205,500	31%
Tax Revenue and Requisitions											
Revenue	19,396,375	20,419,975	5%	19,396,375	20,419,975	5%	82,085,900	-61,685,925	25%	82,085,900	19%
Expenses	0	0	0%	0	0	0%	497,400	497,400	0%	497,400	2%
Department Net	**19,396,375**	**20,419,975**	5%	19,396,375	20,419,975	5%	-81,588,500	-61,168,525	(25%)	-81,588,500	25%
Division Net	**21,630,440**	**21,725,549**	0%	21,630,440	21,725,549	0%	-85,794,000	-64,068,451	25%	-85,794,000	25%
Municipal Operations Revenue	**30,585,203**	**32,272,520**	(5%)	**30,585,203**	**32,272,520**	(5%)	**126,282,300**	**94,009,780**	(26%)	**126,725,500**	(25%)
Municipal Operations Expenditures	**31,805,194**	**33,405,117**	5%	**31,805,194**	**33,405,117**	5%	**126,282,300**	**92,877,183**	26%	**126,945,400**	26%
Municipal Operations Net Draw on Tax Levy	**1,219,991**	**1,132,597**	4%	**1,219,991**	**1,132,597**	4%	**0**	**1,132,597**		**219,900**	515%
Utilities											
Water											
Water											
Revenue	2,291,008	2,562,227	12%	2,291,008	2,562,227	12%	10,188,100	-7,625,873	25%	10,188,100	25%
Expenses	1,746,045	1,831,049	5%	1,746,045	1,831,049	5%	7,693,800	5,862,751	24%	7,693,800	24%
Transfer to Reserves	544,963	731,178	25%	544,963	731,178	25%	2,494,300	1,763,122	29%	2,494,300	29%
Department Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Division Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Wastewater											
Wastewater											
Revenue	2,170,050	2,203,464	2%	2,170,050	2,203,464	2%	9,832,700	-7,629,236	22%	9,832,700	22%
Expenses	1,827,639	1,868,273	2%	1,827,639	1,868,273	2%	8,543,100	6,674,827	22%	8,543,100	22%
Transfer to Reserves	342,411	335,191	2%	342,411	335,191	2%	1,289,600	954,409	26%	1,289,600	26%
Department Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Division Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Storm											
Storm											
Revenue	801,143	1,017,059	27%	801,143	1,017,059	27%	4,202,900	-3,185,841	24%	4,202,900	24%
Expenses	184,957	201,888	9%	184,957	201,888	9%	1,205,100	1,003,212	17%	1,205,100	17%
Transfer to Reserves	616,186	815,171	24%	616,186	815,171	24%	2,997,800	2,182,629	37%	2,997,800	27%
Department Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Division Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Solid Waste Management											
Solid Waste Management											
Revenue	1,382,320	1,426,891	3%	1,382,320	1,426,891	3%	6,049,400	-4,622,509	24%	6,049,400	24%
Expenses	833,233	806,151	(3%)	833,233	806,151	(3%)	5,725,300	4,919,149	14%	5,725,300	14%
Transfer to Reserves	549,087	620,740	12%	549,087	620,740	12%	324,100	-296,640	192%	324,100	192%
Department Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Divison Net	-	-	0%	-	-	0%	-	-	0%	-	0%
Utilities Revenue	**6,644,521**	**7,209,641**	8%	**6,644,521**	**7,209,641**	8%	**30,273,100**	**23,063,459**	31%	**30,273,100**	24%
Utilities Expenditures	**4,591,874**	**4,707,361**	2%	**4,591,874**	**4,707,361**	2%	**23,167,300**	**18,459,939**	26%	**23,167,300**	20%
Transfer to/from Reserve	**2,052,647**	**2,502,280**	18%	**2,052,647**	**2,502,280**	18	**7,105,800**	**4,603,520**	54%	**7,105,800**	35%

Appendix 2

Capital Projects by Year

For the Period Ending March 31, 2013

Project Description	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	# of Projects
	********** PROJECT TOTAL **********							
Entity #01 St. Albert								
2013 Municipal Capital Projects								
Division #1000 Council								
Cost Centre #1010 Council								
413101 NABI Building Fund	0	25,000	25,000	25,000	100.0%	0	0.0%	
Total Division #1000 Council	0	25,000	25,000	25,000	100.0%	0	0.0%	1
Division #2300 Corporate Strategic Services								
Cost Centre #2015 Business & Strategic Services Administration								
413505 Performance Measurement System	0	50,000	50,000	50,000	100.0%	0	0.0%	
Cost Centre #2240 Corporate Communication								
413504 Website Project	0	75,000	75,000	75,000	100.0%	0	0.0%	
Cost Centre #5200 Human Resources								
413503 HR Electronic Recruiment Softw are	0	50,000	50,000	50,000	100.0%	0	0.0%	
Cost Centre #5400 Information Services								
413501 Office Systems Replacement Plan	13,462	453,400	453,400	439,938	97.0%	0	0.0%	
413502 Office Automation Program	5,828	50,000	50,000	44,172	88.3%	0	0.0%	
Total Division #2300 Corporate Strategic Services	19,290	678,400	678,400	659,110	97.2%	0	0.0%	5
Division #3000 Community & Protective Services								
Cost Centre #3109 Aquatics Administration								
413302 Aquatics Lifecycle Plan	4,488	40,400	40,400	35,912	88.9%	0	0.0%	
Cost Centre #3165 Servus Place - Administration								
413301 Servus Place Life Cycle Replacement Progra	16,956	255,000	255,000	238,044	93.4%	0	0.0%	
Cost Centre #3170 Parks & Naturalization								
413305 Sportfield Refurbishment Program	0	200,000	200,000	200,000	100.0%	0	0.0%	
413306 City Parks Refurbishment Plan/Implementatio	0	100,000	100,000	100,000	100.0%	0	0.0%	
413307 Kingsw ood Neighbourhood Playground	0	100,000	100,000	100,000	100.0%	0	0.0%	
413310 Erin Ridge / Oakmont Trail Development Phas	0	100,000	100,000	100,000	100.0%	0	0.0%	
Cost Centre #3200 Cultural Administration								
413309 Chevigny House	0	100,000	100,000	100,000	100.0%	0	0.0%	
Cost Centre #3300 Arden Theatre Administration								
413304 Arden Theatre Replacement Plan	0	275,000	275,000	275,000	100.0%	0	0.0%	
Cost Centre #3400 Fire Administration								
413303 Emergency Services Equipment Replacemen	41,820	243,700	243,700	201,880	82.8%	0	0.0%	
413313 Lifecycle Maintenance for Firehall 1, 2, 3	0	50,000	50,000	50,000	100.0%	0	0.0%	
Cost Centre #3500 Police Administration								
413312 Animal Bylaw Signage	0	10,000	10,000	10,000	100.0%	0	0.0%	
Cost Centre #3600 Community Services Administration								
413308 Community Capital Program	0	250,000	250,000	250,000	100.0%	0	0.0%	
413311 Community Support Centre	0	50,000	50,000	50,000	100.0%	0	0.0%	
Total Division #3000 Community & Protective Services	63,265	1,774,100	1,774,100	1,710,835	96.4%	0	0.0%	13

Appendix 2 (cont'd)

Project Description		Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	# of Projects
		********** PROJECT TOTAL **********							
Division #4000 Planning & Engineering Services									
Cost Centre #4000 Engineering Services									
413410	Sr Project Mgr	0	86,500	86,500	86,500	100.0%	0	0.0%	
413411	Project Coordinator	0	67,000	67,000	67,000	100.0%	0	0.0%	
Cost Centre #4025 Roadway Services - Contracts									
413401	Arterial Asphalt Overlay Program	0	750,000	750,000	750,000	100.0%	0	0.0%	
413402	Collector Reconstruct Program	0	2,300,000	2,300,000	2,300,000	100.0%	0	0.0%	
413403	Collector/Local Asphalt Overlay Program	975	2,650,000	2,650,000	2,649,025	100.0%	0	0.0%	
413404	Local Reconstruct Program	0	160,000	160,000	160,000	100.0%	0	0.0%	
413405	Permanent Line Marking Rehabilitation	0	128,000	128,000	128,000	100.0%	0	0.0%	
413406	Red Willow Trail Overlay Program	3,448	150,000	150,000	146,552	97.7%	0	0.0%	
413407	Sidewalk Program	0	500,000	500,000	500,000	100.0%	0	0.0%	
413409	Veness Road Upgrade (142 St)	0	2,700,000	2,700,000	2,700,000	100.0%	0	0.0%	
413412	Railroad Safety Enhancement (Meadowview	0	250,000	250,000	250,000	100.0%	0	0.0%	
413413	Ray Gibbon Drive Walkway	0	50,000	50,000	50,000	100.0%	0	0.0%	
Cost Centre #4160 Traffic Signals									
413408	Transportation Systems Mgmt (Signals)	0	746,000	746,000	746,000	100.0%	0	0.0%	
Total Division #4000 Planning & Engineering Services		4,423	10,537,500	10,537,500	10,533,077	100.0%	0	0.0%	13
Division #4500 Infrastructure Services									
Cost Centre #4110 Garage Operations									
413801	PW Mobile Equipment Replacement Plan	9,800	603,000	603,000	593,200	98.4%	0	0.0%	
413808	PW Tandem Truck	0	225,000	225,000	225,000	100.0%	0	0.0%	
Cost Centre #4120 Public Works Buildings									
413806	PW Shop Equipment & Yard	0	70,000	70,000	70,000	100.0%	0	0.0%	
Cost Centre #4165 Street Signs									
413807	PW Subdivision Signage & Amenities	0	46,900	46,900	46,900	100.0%	0	0.0%	
Cost Centre #4600 Transit Administration									
413809	LRT Functional Study	0	250,000	250,000	250,000	100.0%	0	0.0%	
Cost Centre #4610 Transit System Operations									
413802	Transit Replacement Plan	0	660,000	660,000	660,000	100.0%	0	0.0%	
Cost Centre #4750 Other Civic Buildings									
413803	Cemetery Improvements	0	15,000	15,000	15,000	100.0%	0	0.0%	
413805	PW Energy Efficiency Program	0	56,200	56,200	56,200	100.0%	0	0.0%	
Cost Centre #6210 St. Albert Place									
413804	PW - St. Albert Place	0	255,000	255,000	255,000	100.0%	0	0.0%	
Total Division #4500 Infrastructure Services		9,800	2,181,100	2,181,100	2,171,300	99.6%	0	0.0%	9
Division #5500 Economic Development									
Cost Centre #2100 Business Development									
413602	Wayfinding Signage Implementation	0	100,000	100,000	100,000	100.0%	0	0.0%	
Cost Centre #5130 Business Licensing									
413601	Tempest Business License Software	0	35,000	35,000	35,000	100.0%	0	0.0%	
Total Division #5500 Economic Development		0	135,000	135,000	135,000	100.0%	0	0.0%	2
	2013 Total Municipal Capital Projects	**96,779**	**15,331,100**	**15,331,100**	**15,234,321**	**99.4%**	**0**	**0.0%**	**43**
2012 Municipal Capital Projects									
Division #1000 Council									
Cost Centre #1010 Council									
412101	Train Whistle Cessation (McKenney & Ray C	23,836	150,000	150,000	126,164	84.1%	0	0.0%	
412102	Mountain Bike Skills Park	4,864	175,000	175,000	170,136	97.2%	0	0.0%	
412103	White Spruce Forest	4,311	25,000	25,000	20,689	82.8%	0	0.0%	
412105	Heritage Lake Enhancement	0	57,900	57,900	57,900	100.0%	0	0.0%	
412106	Entrance Landscaping Beautification	23,325	500,000	500,000	476,675	95.3%	0	0.0%	
412107	Special Olympics Legacy Project	7,975	25,000	25,000	17,025	68.1%	0	0.0%	
Total Division #1000 Council		64,310	932,900	932,900	868,590	93.1%	0	0.0%	6

Appendix 2 (cont'd)

Project Description		Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	# of Projects
		********** PROJECT TOTAL **********							
Division #2000 City Manager's Office									
Cost Centre #6010 General Corporate									
412108	Civic Space Capacity Initiative	0	490,000	490,000	490,000	100.0%	0	0.0%	
412202	Space Planning	149,843	150,000	150,000	157	0.1%	0	0.0%	
Cost Centre #6100 Central Supply									
412203	Office Systems Replacement Plan	102,883	202,300	202,300	99,417	49.1%	0	0.0%	
Total Division #2000 City Manager's Office		252,726	842,300	842,300	589,574	70.0%	0	0.0%	3
Division #2300 Corporate Strategic Services									
Cost Centre #2240 Corporate Communication									
412504	Webstreaming East Board Room (SCF)	34,830	37,000	37,000	2,170	5.9%	0	0.0%	
Cost Centre #5400 Information Services									
412501	Office Systems Replacement Plan	124,847	652,100	652,100	527,253	80.9%	0	0.0%	
Total Division #2300 Corporate Strategic Services		159,677	689,100	689,100	529,423	76.8%	0	0.0%	2
Division #3000 Community & Protective Services									
Cost Centre #3200 Cultural Administration									
412309	Chevigny House	91,558	100,000	100,000	8,442	8.4%	0	0.0%	
Cost Centre #3505 Police Accommodations									
412311	Police Services Building (MIG) Purchase	5,563,895	5,625,000	5,625,000	61,105	1.1%	0	0.0%	
Cost Centre #3600 Community Services Administration									
412308	Community Capital Program	225,078	250,000	250,000	24,922	10.0%	0	0.0%	
Total Division #3000 Community & Protective Services		5,880,531	5,975,000	5,975,000	94,469	1.6%	0	0.0%	3
Division #4000 Planning & Engineering Services									
Cost Centre #4025 Roadway Services - Contracts									
412403	Arterial Asphalt Overlay Program	998,803	1,500,000	1,500,000	501,197	33.4%	0	0.0%	
412404	Collector Reconstruct Program	22,919	150,000	150,000	127,081	84.7%	0	0.0%	
412405	Collector/Local Asphalt Overlay Program	1,748,003	2,000,000	2,000,000	251,997	12.6%	0	0.0%	
412406	Local Reconstruct Program	1,077,286	1,300,000	1,300,000	222,714	17.1%	0	0.0%	
412410	Red Willow Trail Overlay Program	117,250	150,000	150,000	32,750	21.8%	0	0.0%	
412415	Veness Road Upgrade (142 St)	2,606,486	3,500,000	3,500,000	893,514	25.5%	0	0.0%	
412417	Barrier Wall on St. Albert Trail Rehabilitation	197,550	200,000	200,000	2,450	1.2%	0	0.0%	
Total Division #4000 Planning & Engineering Services		6,768,296	8,800,000	8,800,000	2,031,704	23.1%	0	0.0%	7
Division #4500 Infrastructure Services									
Cost Centre #4110 Garage Operations									
412401	PW Mobile Equipment Replacement Plan	884,851	1,081,000	1,081,000	196,149	18.1%	0	0.0%	
Cost Centre #4165 Street Signs									
412414	PW Regulatory and Street Signage Upgrades	4,968	25,000	25,000	20,032	80.1%	0	0.0%	
Cost Centre #4225 Playfields & Playgrounds									
412305	Sportfield Refurbishment Program	31,601	150,000	150,000	118,399	78.9%	0	0.0%	
412306	City Parks Refurbishment Plan/Implementatio	112,253	100,000	100,000	(12,253)	-12.3%	0	0.0%	
Cost Centre #4600 Transit Administration									
412420	South Transit Station and Park & Ride - Land	1,285	30,000,000	30,000,000	29,998,715	100.0%	0	0.0%	
Cost Centre #4750 Other Civic Buildings									
412411	PW Energy Efficiency Program	21,007	54,600	54,600	33,593	61.5%	0	0.0%	
Cost Centre #6210 St. Albert Place									
412418	PW - St. Albert Place	7,500	400,000	400,000	392,500	98.1%	0	0.0%	
Total Division #4500 Infrastructure Services		1,063,465	31,810,600	31,810,600	30,747,135	96.7%	0	0.0%	7
Division #5500 Economic Development									
Cost Centre #2100 Business Development									
412601	Entrance Signage	0	100,000	100,000	100,000	100.0%	0	0.0%	
Total Division #5500 Economic Development		0	100,000	100,000	100,000	100.0%	0	0.0%	1
2012 Total Municipal Capital Projects		**14,189,005**	**49,149,900**	**49,149,900**	**34,960,895**	**71.1%**	**0**	**0.0%**	**29**

Appendix 2 (cont'd)

Project Description	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	# of Projects
	********** PROJECT TOTAL **********							
2011 and Prior Year Municipal Capital Projects								
Division #2300 Corporate Strategic Services								
Cost Centre #2315 Corporate GIS								
40940C-11 Corporate GIS Foundation Items	3,687	32,000	32,000	28,313	88.5%	0	0.0%	
Cost Centre #5400 Information Services								
40548C IT Strategic Plan	851,612	910,000	910,000	58,388	6.4%	0	0.0%	
40902 IT Office Systems Repl Plan 2011	82,914	225,000	225,000	142,086	63.1%	0	0.0%	
Total Division #2300 Corporate Strategic Services	938,213	1,167,000	1,167,000	228,787	19.6%	0	0.0%	3
Division #3000 Community & Protective Services								
Cost Centre #3100 Administration & Community Development								
41118A Public Art Display City's Torches	78	10,000	10,000	9,922	99.2%	0	0.0%	
Cost Centre #3109 Aquatics Administration								
41125B Aquatics Lifecycle Plan	158,009	172,100	172,100	14,091	8.2%	0	0.0%	
Cost Centre #3110 Fountain Park Recreation Centre								
40959B FPRC - Meeting Room HVAC	66,351	75,000	75,000	8,649	11.5%	0	0.0%	
Cost Centre #3150 Community Recreation Programs								
40958A Founders Walk (150th Anniversary)	1,198,177	1,300,000	1,300,000	101,823	7.8%	0	0.0%	
Cost Centre #3167 Servus Place - Fitness Centre								
40939B Servus Place Fitness and Wellness expansi	72,445	100,000	100,000	27,555	27.6%	0	0.0%	
Cost Centre #3170 Parks & Naturalization								
40982A Northridge Park Development Phase 1/Phase	544,787	750,000	750,000	205,213	27.4%	0	0.0%	
41022A-11 Dog Park	91,118	100,000	100,000	8,882	8.9%	0	0.0%	
41131A Mountain Bike Skills Park - Design	0	25,000	25,000	25,000	100.0%	0	0.0%	
Cost Centre #3171 Community Recreation Facilities								
40918A Community Capital Program - Nordic Ski Club	157,500	175,000	175,000	17,500	10.0%	0	0.0%	
Cost Centre #3300 Arden Theatre Administration								
40929B-10 Arden Theatre Replacement Plan	533,864	600,000	600,000	66,136	11.0%	0	0.0%	
Cost Centre #3600 Community Services Administration								
40917B Community Capital Program	792,173	825,000	825,000	32,827	4.0%	0	0.0%	
40917B-10 Community Capital Program	202,932	500,000	500,000	297,068	59.4%	0	0.0%	
40917B-11 Community Capital Program	193,763	250,000	250,000	56,237	22.5%	0	0.0%	
40932C Community Recognition Program	156,198	160,000	160,000	3,802	2.4%	0	0.0%	
Total Division #3000 Community & Protective Services	4,167,396	5,042,100	5,042,100	874,704	17.3%	0	0.0%	14
Division #4500 Infrastructure Services								
Cost Centre #4100 Public Works Administration								
40802C-1 Office Systems (Hansen Software)	59,310	226,000	226,000	166,690	73.8%	0	0.0%	
Cost Centre #4130 Roadway Services								
40970A St. Albert Trail Urbanization Study	70,425	150,000	150,000	79,575	53.1%	0	0.0%	
40978A-10 Collector Reconstruct Program	1,203,909	1,380,000	1,380,000	176,091	12.8%	0	0.0%	
41020A Anthony Henday Drive Connectors (BCF)	10,181,627	12,023,500	12,023,500	1,841,873	15.3%	0	0.0%	
41119A Bridge Rehabilitation	282,122	600,000	600,000	317,878	53.0%	0	0.0%	
41184 Ray Gibbon Drive Stage 3A - Construction	4,968,157	17,190,000	17,190,000	12,221,843	71.1%	0	0.0%	
Cost Centre #4135 Sidewalks & Curbs								
40908A-11 Sidewalk Program	483,490	1,012,000	1,012,000	528,510	52.2%	0	0.0%	
40934A-10 Red Willow Trail Overlay Program	108,872	115,000	115,000	6,128	5.3%	0	0.0%	
Cost Centre #4225 Playfields & Playgrounds								
41126A Sportfield Refurbishment Program	74,523	100,000	100,000	25,477	25.5%	0	0.0%	
Cost Centre #4610 Transit System Operations								
40954C Drive Camera (Incident Video)	0	105,000	105,000	105,000	100.0%	0	0.0%	
Cost Centre #4750 Other Civic Buildings								
41132B City Building Rehabilitation	37,500	100,000	100,000	62,500	62.5%	0	0.0%	
Total Division #4500 Infrastructure Services	17,469,934	33,001,500	33,001,500	15,531,566	47.1%	0	0.0%	11

Appendix 2 (cont'd)

Project Description		Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	# of Projects
		********** PROJECT TOTAL **********							
Division #5500 Economic Development									
Cost Centre #2100 Business Development									
40952C	Downtown Signage	0	125,000	125,000	125,000	100.0%	0	0.0%	
41089C-11	Entrance Signage	95,910	200,000	200,000	104,090	52.0%	0	0.0%	
41090C	Directional Signage	26,344	200,000	200,000	173,656	86.8%	0	0.0%	
Total Division #5500 Economic Development		122,254	525,000	525,000	402,746	76.7%	0	0.0%	3
2011 and Prior Year Total Municipal Capital Projects		**22,697,796**	**39,735,600**	**39,735,600**	**17,037,804**	**42.9%**	**0**	**0.0%**	**31**
Total Entity #01 St. Albert		**36,983,579**	**104,216,600**	**104,216,600**	**67,233,021**	**64.5%**	**0**	**0.0%**	**103**
Entity #02 Utilities									
2013 Utility Capital Projects									
Division #7000 Water									
Cost Centre #7130 Water Distribution									
413414	Water Network Level of Service	0	551,000	551,000	551,000	100.0%	0	0.0%	
413415	Utility Master Plan (Water)	0	158,000	158,000	158,000	100.0%	0	0.0%	
413416	Oversized Pools - Water Mains	0	199,300	199,300	199,300	100.0%	0	0.0%	
413417	East Water Supply Main (Phase 2)	15,389	5,500,000	5,500,000	5,484,611	99.7%	0	0.0%	
413418	Oakmont Water Supply Line	0	4,900,000	4,900,000	4,900,000	100.0%	0	0.0%	
413419	Oakmont Pumphouse Upgrades	0	75,000	75,000	75,000	100.0%	0	0.0%	
413810	Water System Infrastructure Rehab	0	390,000	390,000	390,000	100.0%	0	0.0%	
Total Division #7000 Water		15,389	11,773,300	11,773,300	11,757,911	99.9%	0	0.0%	7
Division #8000 Wastewater									
Cost Centre #8110 Wastewater Lift System									
413811	Wastewater Rehabilitation Program	0	213,000	213,000	213,000	100.0%	0	0.0%	
Cost Centre #8130 Wastewater Collection									
413420	Wastewater Collection System Level of Service	0	276,000	276,000	276,000	100.0%	0	0.0%	
413421	Utility Master Plan (Wastewater)	0	158,000	158,000	158,000	100.0%	0	0.0%	
413422	North Trunk Development Phase 1	0	2,461,400	2,461,400	2,461,400	100.0%	0	0.0%	
413812	Wastewater Household Service	0	200,000	200,000	200,000	100.0%	0	0.0%	
413813	Wastewater Main Replacement	0	528,000	528,000	528,000	100.0%	0	0.0%	
413814	CCTV Equipment Upgrades	0	25,000	25,000	25,000	100.0%	0	0.0%	
Total Division #8000 Wastewater		0	3,861,400	3,861,400	3,861,400	100.0%	0	0.0%	7
Division #8600 Storm									
Cost Centre #8700 Storm Operations									
413423	Storm Water Infrastructure Rehabilitation	0	1,050,000	1,050,000	1,050,000	100.0%	0	0.0%	
413424	Storm Water Management Level of Service Requirements	0	1,680,000	1,680,000	1,680,000	100.0%	0	0.0%	
413425	Utility Master Plan (Stormwater)	0	158,000	158,000	158,000	100.0%	0	0.0%	
413426	South Campbell Storm Water Management Facility	0	950,000	950,000	950,000	100.0%	0	0.0%	
413427	Sedimentation and Erosion Control Plan	0	200,000	200,000	200,000	100.0%	0	0.0%	
Total Division #8600 Storm		0	4,038,000	4,038,000	4,038,000	100.0%	0	0.0%	5
Division #9000 Solid Waste Management									
Cost Centre #9120 Composting									
413815	Waste & Organic Cart Replacement	18,188	20,000	20,000	1,812	9.1%	0	0.0%	
Total Division #9000 Solid Waste Management		18,188	20,000	20,000	1,812	9.1%	0	0.0%	1
2013 Total Utility Capital Projects		**33,577**	**19,692,700**	**19,692,700**	**19,659,123**	**99.8%**	**0**	**0.0%**	**20**

Appendix 2 (cont'd)

Project Description	Project To Date A	Project Budget B	Project Forecast C	$ Variance fav / (unfav) (B-A)	% Variance	$ Variance fav / (unfav) (B-C)	% Variance	# of Projects
	********** PROJECT TOTAL **********							
2012 Utility Capital Projects								
Division #7000 Water								
Cost Centre #7100 Water Administration								
412706 My City Application (Tempest Software)	39,671	50,000	50,000	10,330	20.7%	0	0.0%	
Cost Centre #7130 Water Distribution								
412701 Oakmont Pump House Upgrades	0	75,000	0	75,000	100.0%	75,000	100.0%	
412703 Water Network Level of Service	0	525,000	525,000	525,000	100.0%	0	0.0%	
412704 Water Main Oversizing	0	193,400	193,400	193,400	100.0%	0	0.0%	
Total Division #7000 Water	39,671	843,400	768,400	803,730	95.3%	75,000	8.9%	4
Division #8000 Wastewater								
Cost Centre #8100 Wastewater Administration								
412710 Wastewater Collection System Level of Service	1,104,244	2,000,000	2,000,000	895,756	44.8%	0	0.0%	
Cost Centre #8110 Wastewater Lift System								
412711 Wastewater Lift Station Rehabilitation	0	250,000	250,000	250,000	100.0%	0	0.0%	
Cost Centre #8130 Wastewater Collection								
412709 Wastewater Main Replacement	186,859	502,000	502,000	315,141	62.8%	0	0.0%	
412716 North Development Trunk Phase 1	0	2,403,000	2,403,000	2,403,000	100.0%	0	0.0%	
Total Division #8000 Wastewater	1,291,103	5,155,000	5,155,000	3,863,897	75.0%	0	0.0%	4
Division #8600 Storm								
Cost Centre #8700 Storm Operations								
412712 Stormwater Infrastructure Rehabilitation	378,368	1,000,000	1,000,000	621,632	62.2%	0	0.0%	
412713 Stormwater Management Level of Service Requirements	0	300,000	300,000	300,000	100.0%	0	0.0%	
412714 Sedimentation and Erosion Control Plan	600,160	2,560,000	2,560,000	1,959,840	76.6%	0	0.0%	
Total Division #8600 Storm	978,528	3,860,000	3,860,000	2,881,472	74.6%	0	0.0%	3
Division #9000 Solid Waste Management								
Cost Centre #9100 Solid Waste Management Collection & Disposal								
412715 Riel Park Redevelopment Phase 3 & 4	2,142,333	9,000,000	8,000,000	6,857,667	76.2%	1,000,000	11.1%	
Total Division #9000 Solid Waste Management	2,142,333	9,000,000	8,000,000	6,857,667	76.2%	1,000,000	11.1%	1
2012 Total Utility Capital Projects	**4,451,634**	**18,858,400**	**17,783,400**	**14,406,766**	**76.4%**	**1,075,000**	**5.7%**	**12**
2011 and Prior Year Utility Capital Projects								
Division #7000 Water								
Cost Centre #7130 Water Distribution								
40935A Oakmont Distribution Water Main Phase 1	122,126	220,000	220,000	97,874	44.5%	0	0.0%	
40945A-10 Water Improvements	75,387	100,000	100,000	24,613	24.6%	0	0.0%	
Total Division #7000 Water	197,513	320,000	320,000	122,487	38.3%	0	0.0%	2
Division #8000 Wastewater								
Cost Centre #8110 Wastewater Lift System								
40966A Wastewater Lift Stations Rehabilitation	2,089,546	2,595,000	2,089,600	505,454	19.5%	505,400	19.5%	
Cost Centre #8130 Wastewater Collection								
41078A NE St. Albert Utility Servicing	1,146,836	1,197,000	1,197,000	50,164	4.2%	0	0.0%	
Total Division #8000 Wastewater	3,236,382	3,792,000	3,286,600	555,618	14.7%	505,400	13.3%	2
Division #8600 Storm								
Cost Centre #8700 Storm Operations								
40875A Stormwater Infrastructure Rehab 2008	256,287	500,000	500,000	243,713	48.7%	0	0.0%	
40942A-10 Storm Improvements	151,297	250,000	250,000	98,703	39.5%	0	0.0%	
40975A-10 Stormwater Infrastructure Rehab	3,660	190,000	190,000	186,340	98.1%	0	0.0%	
41148A Havenwood Pond Reconstruction	745,291	1,000,000	900,000	254,709	25.5%	100,000	10.0%	
41151A Riel Wetland Stormwater Outlet Improvements	0	500,000	100,000	500,000	100.0%	400,000	80.0%	
Total Division #8600 Storm	1,156,535	2,440,000	1,940,000	1,283,465	52.6%	500,000	20.5%	5
2011 and Prior Year Total Utility Capital Projects	**4,590,430**	**6,552,000**	**5,546,600**	**1,961,570**	**29.9%**	**1,005,400**	**15.3%**	**9**
Total Entity #02 St. Albert	**9,075,642**	**45,103,100**	**43,022,700**	**36,027,458**	**79.9%**	**2,080,400**	**4.6%**	**41**

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